



FAQ LEVEL 3 DIPLOMA FOR
HEALTH SCREENERS

EVIDENCE LOG

Qualification Number: **601/8546/6**

Qualification Reference: **L3DHS**



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Assessment Principles

1. Assessment Principles

Please refer to the FutureQuals website (www.futurequals.com) for the current version of the Assessment Principles and the latest version of the qualification specification for any specific Assessment Principles relating to this qualification.

Component 1: Engage in Personal Development in Health, Social Care or Children's and Young People's Settings

Component Reference Number: R/508/2562

Level: 3

Credit: 3

GL: 10

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand what is required for competence in own work role			
1.1 Describe the duties and responsibilities of own work role			
1.2 Explain expectations about own work role as expressed in relevant standards			
2. Be able to reflect on practice			
2.1 Explain the importance of reflective practice in continuously improving the quality of service provided			
2.2 Demonstrate the ability to reflect on practice			
2.3 Describe how own values, belief systems and experiences may affect working practice			
3. Be able to evaluate own performance			
3.1 Evaluate own knowledge, performance and understanding against relevant standards			
3.2 Demonstrate use of feedback to evaluate own performance and inform development			

4. Be able to agree a personal development plan			
4.1 Identify sources of support for planning and reviewing own development			
4.2 Demonstrate how to work with others to review and prioritise own learning needs, professional interests and development opportunities			
4.3 Demonstrate how to work with others to agree own personal development plan			
5. Be able to use learning opportunities and reflective practice to contribute to personal development			
5.1 Evaluate how learning activities have affected practice			
5.2 Demonstrate how reflective practice has led to improved ways of working			
5.3 Show how to record progress in relation to personal development			

<p>Learner declaration of authenticity: I declare that the work presented for this component is entirely my own work.</p> <p>Learner signature: _____ Date: _____</p>
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<p>Assessor sign off of completed component: I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this component.</p> <p>Assessor name: _____</p> <p>Signature: _____ Date: _____</p>
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Component 2: Promote communication in health, social care or children's and young people's settings

Component Reference Number: L/508/2561

Level: 3

Credit: 3

GL: 10

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand why effective communication is important in the work setting			
1.1 Identify the different reasons people communicate			
1.2 Explain how communication affects relationships in the work setting			
2. Be able to meet the communication and language needs, wishes and preferences of individuals			
2.1 Demonstrate how to establish the communication and language needs, wishes and preferences of individuals			
2.2 Describe the factors to consider when promoting effective communication			
2.3 Demonstrate a range of communication methods and styles to meet individual needs			
2.4 Demonstrate how to respond to an individual's reactions when communicating			

3. Be able to overcome barriers to communication			
3.1 Explain how people from different backgrounds may use and/or interpret communication methods in different ways			
3.2 Identify barriers to effective communication			
3.3 Demonstrate ways to overcome barriers to communication			
3.4 Demonstrate strategies that can be used to clarify misunderstandings			
3.5 Explain how to access extra support or services to enable individuals to communicate effectively			
4. Be able to apply principles and practices relating to confidentiality			
4.1 Explain the meaning of the term confidentiality			
4.2 Demonstrate ways to maintain confidentiality in day to day communication			
4.3 Describe the potential tension between maintaining an individual's confidentiality and disclosing concerns			

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Assessor name:

Signature:

Date:

Component 3: Promote Equality and Inclusion in Health, Social Care or Children's and Young People's Settings

Component Reference Number: J/508/2560

Level: 3

Credit: 2

GL: 8

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand the importance of diversity, equality and inclusion			
1.1 Explain what is meant by: • Diversity • Equality • Inclusion			
1.2 Describe the potential effects of discrimination			
1.3 Explain how inclusive practice promotes equality and supports diversity			
2. Be able to work in an inclusive way			
2.1 Explain how legislation and codes of practice relating to equality, diversity and discrimination apply to own work role			
2.2 Show interaction with individuals that respects their beliefs, culture, values and preferences			
3. Be able to promote diversity, equality and inclusion			
3.1 Demonstrate actions that model inclusive practice			

3.2 Demonstrate how to support others to promote equality and rights			
3.3 Describe how to challenge discrimination in a way that promotes change			

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Signature:

Date:

Component 4: Promote and Implement Health and Safety in Health and Social Care

Component Reference Number: R/508/2559

Level: 3

Credit: 6

GL: 43

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand own responsibilities, and the responsibilities of others, relating to health and safety			
1.1 Identify legislation relating to health and safety in a health or social care work setting			
1.2 Explain the main points of health and safety policies and procedures agreed with the employer			
1.3 Analyse the main health and safety responsibilities of: <ul style="list-style-type: none">• self• the employer or manager• others in the work setting			
1.4 Identify specific tasks in the work setting that should not be carried out without special training			
2. Be able to carry out own responsibilities for health and safety			
2.1 Use policies and procedures or other agreed ways of working that relate to health and safety			
2.2 Support others to understand and follow safe practices			

2.3 Monitor and report potential health and safety risks			
2.4 Use risk assessment in relation to health and safety			
2.5 Demonstrate ways to minimise potential risks and hazards			
2.6 Access additional support or information relating to health and safety			
3. Understand procedures for responding to accidents and sudden illness			
3.1 Describe different types of accidents and sudden illness that may occur in own work setting			
3.2 Explain procedures to be followed if an accident or sudden illness should occur			
4. Be able to reduce the spread of infection			
4.1 Explain own role in supporting others to follow practices that reduce the spread of infection			
4.2 Demonstrate the recommended method for handwashing			
4.3 Demonstrate ways to ensure that own health and hygiene do not pose a risk to an individual or to others at work			

5. Be able to move and handle equipment and other objects safely			
5.1 Explain the main points of legislation that relates to moving and handling			
5.2 Explain principles for safe moving and handling			
5.3 Move and handle equipment and other objects safely			
6. Be able to handle hazardous substances and materials			
6.1 Describe types of hazardous substances that may be found in the work setting			
6.2 Demonstrate safe practices for: <ul style="list-style-type: none"> • Storing hazardous substances • Using hazardous substances • Disposing of hazardous substances and materials 			
7. Be able to promote fire safety in the work setting			
7.1 Describe practices that prevent fires from: <ul style="list-style-type: none"> • starting • spreading 			
7.2 Demonstrate measures that prevent fires from starting			
7.3 Explain emergency procedures to be followed in the event of a fire in the work setting			
7.4 Ensure that clear evacuation routes are maintained at all times			

8. Be able to implement security measures in the work setting

8.1 Demonstrate use of agreed procedures for checking the identity of anyone requesting access to:

- Premises
- Information

8.2 Demonstrate use of measures to protect own security and the security of others in the work setting

8.3 Explain the importance of ensuring that others are aware of own whereabouts

9. Know how to manage stress

9.1 Describe common signs and indicators of stress

9.2 Describe signs that indicate own stress

9.3 Analyse factors that tend to trigger own stress

9.4 Compare strategies for managing stress

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Component 5: Principles of Safeguarding and Protection in Health and Social Care

Component Reference Number: L/508/2558

Level: 2

Credit: 3

GL: 26

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Know how to recognise signs of abuse			
1.1 Define the following types of abuse: <ul style="list-style-type: none"> • Physical abuse • Sexual abuse • Emotional/psychological abuse • Financial abuse • Institutional abuse • Self-neglect • Neglect by others 			
1.2 Identify the signs and/or symptoms associated with each type of abuse			
1.3 Describe factors that may contribute to an individual being more vulnerable to abuse			
2. Know how to respond to suspected or alleged abuse			
2.1 Explain the actions to take if there are suspicions that an individual is being abused			
2.2 Explain the actions to take if an individual alleges that they are being abused			
2.3 Identify ways to ensure that evidence of abuse is preserved			

3. Understand the national and local context of safeguarding and protection from abuse

3.1 Identify national policies and local systems that relate to safeguarding and protection from abuse

3.2 Explain the roles of different agencies in safeguarding and protecting individuals from abuse

3.3 Identify reports into serious failures to protect individuals from abuse

3.4 Identify sources of information and advice about own role in safeguarding and protecting individuals from abuse

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Signature:

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Component 6: Promote Person Centred Approaches in Health and Social Care

Component Reference Number: J/508/2557

Level: 3

Credit: 6

GL: 41

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand the application of person centred approaches in health and social care			
1.1 Explain how and why person-centred values must influence all aspects of health and social care work			
1.2 Evaluate the use of care plans in applying person-centred values			
2. Be able to work in a person-centred way			
2.1 Work with an individual and others to find out the individual's history, preferences, wishes and needs			
2.2 Demonstrate ways to put person-centred values into practice in a complex or sensitive situation			
2.3 Adapt actions and approaches in response to an individual's changing needs or preferences			
3. Be able to establish consent when providing care or support			
3.1 Analyse factors that influence the capacity of an individual to express consent			

3.2 Establish consent for an activity or action			
3.3 Explain what steps to take if consent cannot be readily established			
4. Be able to implement and promote active participation			
4.1 Describe different ways of applying active participation to meet individual needs			
4.2 Work with an individual and others to agree how active participation will be implemented			
4.3 Demonstrate how active participation can address the holistic needs of an individual			
4.4 Demonstrate ways to promote understanding and use of active participation			
5. Be able to support the individual's right to make choices			
5.1 Support an individual to make informed choices			
5.2 Use own role and authority to support the individual's right to make choices			
5.3 Manage risk in a way that maintains the individual's right to make choices			
5.4 Describe how to support an individual to question or challenge decisions concerning them that are made by others			

6. Be able to promote individuals well-being			
6.1 Explain the links between identity, self-image and self-esteem			
6.2 Analyse factors that contribute to the well-being of individuals			
6.3 Support an individual in a way that promotes their sense of identity, self-image and self-esteem			
6.4 Demonstrate ways to contribute to an environment that promotes well-being			
7. Understand the role of risk assessment in enabling a person centred approach			
7.1 Compare different uses of risk assessment in health and social care			
7.2 Explain how risk-taking and risk assessment relate to rights and responsibilities			
7.3 Explain why risk assessments need to be regularly revised			

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Component 7: The Role of the Health and Social Care Worker

Component Reference Number: F/508/2556

Level: 2

Credit: 2

GL: 14

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand working relationships in health and social care			
1.1 Explain how a working relationship is different from a personal relationship			
1.2 Describe different working relationships in health and social care settings			
2. Be able to work in ways that are agreed with the employer			
2.1 Describe why it is important to adhere to the agreed scope of the job role			
2.2 Access full and up-to-date details of agreed ways of working			
2.3 Implement agreed ways of working			
3. Be able to work in partnership with others			
3.1 Explain why it is important to work in partnership with others			
3.2 Demonstrate ways of working that can help improve partnership working			

3.3 Identify skills and approaches needed for resolving conflicts			
3.4 Demonstrate how and when to access support and advice about: <ul style="list-style-type: none"> • partnership working • resolving conflicts 			

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Signature:

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Component 8: Promote Good Practice in Handling Information in Health and Social Care Settings

Component Reference Number: A/508/2555

Level: 3

Credit: 2

GL: 16

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand requirements for handling information in health and social care settings			
1.1 Identify legislation and codes of practice that relate to handling information in health and social care			
1.2 Summarise the main points of legal requirements and codes of practice for handling information in health and social care			
2. Be able to implement good practice in handling information			
2.1 Describe features of manual and electronic information storage systems that help ensure security			
2.2 Demonstrate practices that ensure security when storing and accessing information			
2.3 Maintain records that are up to date, complete, accurate and legible			

3. Be able to support others to handle information

3.1 Support others to understand the need for secure handling of information

3.2 Support others to understand and contribute to records

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Signature:

Date:

Component 9: The Principles of Infection Prevention and Control

Component Reference Number: T/508/2554

Level: 2

Credit: 3

GL: 30

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand roles and responsibilities in the prevention and control of infections			
1.1 Explain employees' roles and responsibilities in relation to the prevention and control of infection			
1.2 Explain employers' responsibilities in relation to the prevention and control of infection			
2. Understand legislation and policies relating to prevention and control of infections			
2.1 Outline current legislation and regulatory body standards which are relevant to the prevention and control of infection			
2.2 Describe local and organisational policies relevant to the prevention and control of infection			
3. Understand systems and procedures relating to the prevention and control of infections			
3.1 Describe procedures and systems relevant to the prevention and control of infection			
3.2 Explain the potential impact of an outbreak of infection on the individual and the organisation			

4. Understand the importance of risk assessment in relation to the prevention and control of infections			
4.1 Define the term risk			
4.2 Outline potential risks of infection within the workplace			
4.3 Describe the process of carrying out a risk assessment			
4.4 Explain the importance of carrying out a risk assessment			
5. Understand the importance of using Personal Protective Equipment (PPE) in the prevention and control of infections			
5.1 Demonstrate correct use of PPE			
5.2 Describe different types of PPE			
5.3 Explain the reasons for use of PPE			
5.4 State current relevant regulations and legislation relating to PPE			
5.5 Describe employees' responsibilities regarding the use of PPE			
5.6 Describe employers' responsibilities regarding the use of PPE			
5.7 Describe the correct practice in the application and removal of PPE			
5.8 Describe the correct procedure for disposal of used PPE			

6. Understand the importance of good personal hygiene in the prevention and control of infections			
6.1 Describe the key principles of good personal hygiene			
6.2 Demonstrate good handwashing technique			
6.3 Describe the correct sequence for handwashing			
6.4 Explain when and why handwashing should be carried out			
6.5 Describe the types of products that should be used for handwashing			
6.6 Describe correct procedures that relate to skincare			

Learner declaration of authenticity:

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Assessor name:

Signature:

Date:

Component 10: Causes and Spread of Infection

Component Reference Number: M/508/2553

Level: 2

Credit: 2

GL: 20

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand the causes of infection			
1.1 Identify the differences between bacteria, viruses, fungi and parasites			
1.2 Identify common illnesses and infections caused by bacteria, viruses, fungi and parasites			
1.3 Describe what is meant by “infection” and “colonisation”			
1.4 Explain what is meant by “systemic infection” and “localised infection”			
1.5 Identify poor practices that may lead to the spread of infection			
2. Understand the transmission of infection			
2.1 Explain the conditions needed for the growth of micro-organisms			
2.2 Explain the ways an infective agent might enter the body			
2.3 Identify common sources of infection			

2.4 Explain how infective agents can be transmitted to a person			
2.5 Identify the key factors that will make it more likely that infection will occur			

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Assessor name:

Signature:

Date:

Component 11: Cleaning, Decontamination and Waste Management

Component Reference Number: K/508/2552

Level: 2

Credit: 2

GL: 20

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand how to maintain a clean environment to prevent the spread of infection			
1.1 State the general principles for environmental cleaning			
1.2 Explain the purpose of cleaning schedules			
1.3 Describe how the correct management of the environment minimises the spread of infection			
1.4 Explain the reason for the national policy for colour coding of cleaning equipment			
2. Understand the principles and steps of the decontamination process			
2.1 Describe the three steps of the decontamination process			
2.2 Describe how and when cleaning agents are used			
2.3 Describe how and when disinfecting agents are used			
2.4 Explain the role of personal protective equipment (PPE) during the decontamination process			

2.5 Explain the concept of risk in dealing with specific types of contamination			
2.6 Explain how the level of risk determines the type of agent that may be used to decontaminate			
2.7 Describe how equipment should be cleaned and stored			
3. Understand the importance of good waste management practice in the prevention of the spread of infection			
3.1 Identify the different categories of waste and the associated risks			
3.2 Explain how to dispose of the different types of waste safely and without risk to others			
3.3 Explain how waste should be stored prior to collection			
3.4 Identify the legal responsibilities in relation to waste management			
3.5 State how to reduce the risk of sharps injury			

Learner declaration of authenticity:

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Assessor name:

Signature:

Date:

Component 12: Principles for Implementing Duty of Care in Health, Social Care or Children's and Young People's Settings

Component Reference Number: D/508/2550

Level: 3

Credit: 1

GL: 5

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1. Understand how duty of care contributes to safe practice			
1.1 Explain what it means to have a duty of care in own work role			
1.2 Explain how duty of care contributes to the safeguarding or protection of individuals			
2. Know how to address conflicts or dilemmas that may arise between an individual's rights and the duty of care			
2.1 Describe potential conflicts or dilemmas that may arise between the duty of care and an individual's rights			
2.2 Describe how to manage risks associated with conflicts or dilemmas between an individual's rights and the duty of care			
2.3 Explain where to get additional support and advice about conflicts and dilemmas			
3. Know how to respond to complaints			
3.1 Describe how to respond to complaints			

3.2 Explain the main points of agreed procedures for handling complaints			
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Signature:

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Component 13: Health Screening Principles

Component Reference Number: A/508/0644

Level: 3

Credit: 2

GL: 10

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
You must be able to:			
1 Understand the policies, procedures and principles of health screening			
1.1 Define the following terms related to Health Screening: <ul style="list-style-type: none">• Prevalence• Sensitivity• Specificity• False positives• False negatives			
1.2 Describe what is meant by a screening pathway			
1.3 List the current NHS Screening Programmes			
1.4 Outline the UK National Screening Committee (NSC) criteria which should be met for screening programmes to be recommended for national roll-out			
1.5 Outline health screening policies and procedures within own area of work			
1.6 Explain the difference between screening and diagnosis			
1.7 Explain the benefits and limitations of NHS screening programmes			

2 Be able to follow the requirements for informed choice and consent in health screening			
2.1 Summarise the legal requirements regarding: <ul style="list-style-type: none"> • Data Protection • Confidentiality 			
2.2 Explain what is meant by informed consent including – the legal principles for obtaining informed consent			
2.3 Explain the importance of personal informed choice within screening			
2.4 Explain the role of the screener in facilitating personal informed choice and gaining consent for the screening episode			
2.5 Explain the screen to an individual/carer and check their understanding using open questions			
2.6 Facilitate personal informed choice and gain consent from an individual/carer for the screening episode			
2.7 Gain consent from the individual/carer for the use of personal and healthcare data			
2.8 Describe the reasons why individuals may not give consent or withdraw their consent			
3 Understand the impact screening may have on individuals			
3.1 Describe the impact screening may have on individuals and their families			

3.2 Describe the responsibilities of health care staff in ensuring individuals are looked after along the whole screening pathway			
4 Understand the importance of quality assurance, standards and key performance indicators in health screening			
4.1 Describe the internal and external quality assurance policies and procedures for own screening programme			
4.2 Explain the importance of quality assurance and standards in health screening including – own programme’s key performance indicators and equipment quality assurance checks			
4.3 Summarise the importance of failsafe systems within health screening			
4.4 Explain the importance of maintaining accurate records of the screening cohort			
5 Understand the importance of clinical governance within own area			
5.1 Explain what is meant by clinical governance			
5.2 Explain the following within own role: <ul style="list-style-type: none"> • Practice limitations • Scope of practice 			

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Level 3 Diploma for Health Screeners

Summary of Achievement

Learner Name		FutureQuals Learner Number	
Centre Name		Centre Number	

Component Number	Component Title	Credits	Date Verified	Learner Signature	Assessor Signature	IQA Signature	EQA Signature
1	Engage in Personal Development in Health, Social Care or Children's and Young People's Settings	3					
2	Promote Communication in Health, Social Care or Children's and Young People's Settings	3					
3	Promote Equality and Inclusion in Health, Social Care or Children's and Young People's Settings	2					
4	Promote and Implement Health and Safety in Health and Social Care	3					
5	Principles of Safeguarding and Protection in Health and Social Care	3					

Component Number	Component Title	Credits	Date Verified	Learner Signature	Assessor Signature	IQA Signature	EQA Signature
6	Promote Person-centred Approaches in Health and Social Care	6					
7	The Role of the Health and Social Care Worker	2					
8	Promote Good Practice in Handling Information in Health and Social Care Settings	2					
9	The Principles of Infection Prevention and Control	3					
10	Causes and Spread of Infection	2					
11	Cleaning, Decontamination and Waste Management	2					
12	Principles for Implementing Duty of Care in Health, Social Care or Children's and Young People's Settings	1					
13	Health Screening Principles	2					

Competence has been demonstrated in all the components recorded above using the required assessment procedures and the specified conditions/contexts. The evidence meets the requirements for validity, authenticity, currency, reliability and sufficiency.

Internal Quality Assurer Signature

Date

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