



Level 2 Award in  
**UNDERSTANDING THE SAFE HANDLING AND  
ADMINISTRATION OF MEDICATION**

## Evidence Logbook

Qualification recognition number: 601/6669/1

Qualification Reference: L2AUSHAM

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(01/6669/1) Evidence Log Book |

# Assessment Principles

## 1. Internal Quality Assurance

Please refer to the FutureQuals website (<https://www.futurequals.com/>) for the current version of the Assessment Principles and the latest version of the qualification specification for any specific Assessment Principles relating to this qualification.

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## Component 1: Understanding the Safe Handling and Administration of Medications

Component Reference Number: Y/507/4513

Level: 2  
Credit: 1  
GL: 10

	Assessment Method	Evidence Ref. Page number, Method	Assessor Decision Sign and Date
<b>You must be able to:</b>			
<b>1 Understand the legislative frameworks and agreed ways of working for the safe handling and administration of medication</b>			
1.1 Identify current legislation and agreed ways of working for the administration and handling of medication			
1.2 Outline the requirements of current legislation for patient confidentiality			
<b>2 Understand the different types of medication.</b>			
2.1 Define the term 'medication'			
2.2 Outline the different classifications of medicines			
2.3 Describe the types of medication commonly used in health and social care			
2.4 Describe the routes by which medication can be administered			
<b>3 Understand the roles and responsibilities in the use of medication.</b>			
3.1 Describe the roles and responsibilities of those involved in: <ul style="list-style-type: none"> <li>• Prescribing</li> </ul>			

<p>medication</p> <ul style="list-style-type: none"> <li>• Dispensing medication</li> <li>• Supporting the use of medication</li> </ul>			
3.2 State the process required for gaining consent before administering medication			
3.3 Describe actions to take in the event of an adverse reaction following the administration of medication			
<b>4. Understand how to receive, store and dispose of medication safely and in line with agreed ways of working.</b>			
4.1 Outline the roles and responsibilities for receiving and handling medication			
4.2 Outline the roles and responsibilities for storing medication			
4.3 Describe how to record the use of medication in line with agreed ways of working			
4.4 Describe the procedure for the safe disposal of medication			

**Learner declaration of authenticity:**

I declare that the work presented for this component is entirely my own work.

Learner signature:

Date:

**Assessor sign off on completed component:**

I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this component.

Assessor name:

signature:

## Level 2 Award in Understanding the Safe Handling and Administration of Medication

### Summary of Achievement

Learner Name		Future™ Learner Number	
Centre Name		Centre Number	

Component Number	Component Title	Credits	Date Verified	Learner Signature	Assessor Signature	IQA Signature	EQA Signature
Y/507/4513	Understand the Safe Handling and Administration of Medications	1					

Competence has been demonstrated in all the components recorded above using the required assessment procedures and the specified conditions/contexts. The evidence meets the requirements for validity, authenticity, currency, reliability and sufficiency.

Internal Quality Assurer Signature

Date



# FutureQuals<sup>™</sup>

INSPIRING LEARNING AND SKILLS

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