

## PRODUCT SHEET

### LEVEL 2 CERTIFICATE IN BUSINESS IMPROVEMENT TECHNIQUES



Level: 2

Credits: 18

Age: 16-18, 19+

TQT: 180  
GL: 102

#### Qualification Overview

The purpose of the Level 2 Certificate in Business Improvement Techniques is to provide learners with an understanding of business improvement techniques. These techniques can be applied to a variety of sectors, from manufacturing through to office based roles. They ensure that business processes are planned and executed as efficiently as possible, identifying and minimising waste, whilst ensuring the highest quality.

#### Qualification Structure

To achieve the Level 2 Certificate in Business Improvement Techniques learners must achieve a minimum of 18 credits. They must complete 5 mandatory components in Group M (15 credits) and achieve a minimum of 3 credits from the optional components in Group O.

At least 18 of the credits must be achieved at Level 2 or above.

#### Qualification Documents

A Qualification Specification and Evidence Logbook is available to centres from our website [www.futurequals.com](http://www.futurequals.com). However, specifications with indicative content or other guidance will be provided to centres upon learner registration.

#### Progression Opportunities

The Level 2 Certificate in Business Improvement Techniques has been designed to support progression on to the Level 2 NVQ Diploma in Business Improvement Techniques and the Level 3 Diploma in Business-Improvement Techniques.