



FAQ LEVEL 3 AWARD IN

OXYGEN THERAPY ADMINISTRATION

OVERVIEW SPECIFICATION

Qualification Numbers: **601/3924/9 and C00/4104/1**

Qualification Reference: **L3AOTA**



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Document Details and Version History

Document Details	
Document Name	FAQ Level 3 Award in Oxygen Therapy Administration OverviewM Qualification Specification
Purpose of Document	To confirm requirements and provide guidance regarding the administration, delivery and assessment of this qualification.
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L3AOTA_V1_06/06/2023	06/06/2023	Throughout	New document

Introduction

Introduction to FutureQuals

FutureQuals is a forward-thinking, Learner-centric and customer-focused awarding and end-point assessment organisation committed to excellence.

Our Values

Visionary | Supportive | Innovative | Professional

Our Vision

“We envisage a place in which every Learner achieves their full potential.”

Our Mission

“To provide Learners, Centres and Organisations with respected, valued, inclusive and quality-assured qualifications and assessments.”

Recognised to offer regulated qualifications in England, Wales, Northern Ireland, and accredited qualifications in Scotland, FutureQuals provide approved Centres with specialist, progressive qualifications.

FutureQuals is recognised to deliver high-quality apprenticeship end-point assessment for employers and training providers in England.

A full list of our qualifications and end-point assessments can be found on our website: <https://www.futurequals.com>

Introduction to Qualification Specification

Welcome to the **FAQ Level 3 Award in Oxygen Therapy Administration Overview** Qualification Specification.

The aim of this overview qualification specification is to outline the qualification requirements and provide guidance to FutureQuals Centres regarding the administration, delivery and assessment of this qualification. It is recommended that you study this specification in detail, becoming fully conversant with the procedures and accompanying documents, including the full qualification specification, which contains detailed Component criteria and assessment information.

Publication Information

Every effort has been made to ensure that the information contained in this document is true and correct at the time of publication. However, FutureQuals products and services are subject to continuous development and improvement. We, therefore, reserve the right to change these products and services from time to time. FutureQuals cannot accept liability for any loss or damage incurred from the use of information in this publication.

Any changes and updates will be documented in the version history of this specification.

Qualification Information

Qualification Title:	FAQ Level 3 Award in Oxygen Therapy Administration
Qualification Level:	3
Qualification Product Code:	L3AOTA
Qualification Number:	601/3924/9 and C00/4104/1
Qualification Type:	RQF
Regulated by:	Ofqual, CCEA, and Qualifications Wales

Purpose and Aims

The purpose of the **FAQ Level 3 Award in Oxygen Therapy Administration** is to provide Learners with the skills, knowledge and understanding required to provide medical oxygen to a patient in line with medical gas administration guidelines and service protocols.

This qualification forms part of the FutureQuals Ambulance Service Pre-hospital Care Suite.

Qualification Size and Registration Length

Minimum credits required to achieve this qualification: **1**

Guided Learning (GL) for this qualification: **6 hours**

Total Qualification Time for this qualification (TQT): **10 hours**

Registration Length: **6 months**

Qualification Fees

Please visit our website for information on registrations fees, applicable assessment resit fees, and to view our *Fees and Pricing Policy*.

Funding Information

The **FAQ Level 3 Award in Oxygen Therapy Administration** may be eligible for public funding, as determined by the Department for Education (DfE), Qualification Wales and the Department for the Economy in Northern Ireland.

For information regarding potential sources of funding, please contact your local funding office.

Qualification Structure - Components, Rules of Combination and Requirements

To achieve the **FAQ Level 3 Award in Oxygen Therapy Administration**, Learners must meet the Rules of Combination and follow all guidance relating to barred Components and Component order.

Group M - Mandatory Component					
Component Number	Component Reference	Component Name	Credit Value	GLH	Component Level
1	T/506/4958	Administration of Oxygen Therapy	1	6	3

Rules of Combination - Learners must achieve the one Component in *Group M - Mandatory Component*.

Barred Components - There are no barred Components in this qualification; the one mandatory Component must be achieved.

Qualification Assessment

The purpose of assessment is to ensure that effective learning has taken place and to provide Learners with the opportunity to achieve all of the learning outcomes and assessment criteria.

Method of Assessment

Detailed information relating to Component-specific assessments and assessment methods for the **FAQ Level 3 Award in Oxygen Therapy Administration** can be found within the relevant Component specification of the full qualification specification.

This qualification is internally assessed and internally quality assured by Centre staff and externally quality assured by FutureQuals External Quality Advisors (EQAs).

All evidence produced by the Learner must be their own.

Assessment Principles

The **FAQ Level 3 Award in Oxygen Therapy Administration** must be assessed according to the *FutureQuals Assessment Principles*.

FutureQuals will always publish Assessment Principles, whether they have been developed by a Sector Skills Council (SSC) or are FutureQuals' own. The latest version of the generic FutureQuals Assessment Principles is available on the FutureQuals website and should be used in conjunction with any qualification-specific Assessment Principles.

You can view the *FutureQuals Assessment Principles* here:

<https://www.futurequals.com/assets/AssessmentPrinciples.pdf>

Any Assessment Principles specific to a qualification will always be reproduced in the specification they relate to.

Grading

The overall qualification is graded as Pass or Fail.

Qualification Resources

Learning Resources and Sample Assessments

In support of delivering this qualification, FutureQuals has created the following resources:

- *FAQ Level 3 Award in Oxygen Therapy Administration – Full Specification (including assessment principles)*
- *FAQ Level 3 Award in Oxygen Therapy Administration – Overview Specification (including assessment principles)*
- *FAQ Level 3 Award in Oxygen Therapy Administration – Evidence Log*

The Head of Centre (and staff authorised by the HoC) at Centres approved to deliver this qualification will be provided with access to a SharePoint folder containing the full qualification specification and the evidence log.

Learner Requirements and Information

Entry Requirements

Learners must:

- be 16 years of age (or older) on the first day of teaching

There are no formal qualification entry requirements that Learners must complete prior to completing the qualification. Learners will, however, need to have minimum core skills in literacy, numeracy and ICT to successfully complete the qualification. Initial assessment of minimum core skills may be carried out for all Learners commencing the qualification.

Reasonable Adjustments and Special Considerations

We are committed to improving access for Learners with disabilities and other difficulties, without compromising assessment.

Further details are provided in the *Reasonable Adjustments and Special Considerations Policy*, which can be found on the FutureQuals website.

Identification Requirements

The following are acceptable examples of proof of a Learner's identity:

- a valid passport (any nationality)
- a national identity card issued by an EU country
- a Gibraltar identity card
- a signed UK photocard driving licence
- a valid warrant card issued by HM Forces or the Police
- other photographic ID card, e.g., employee ID card (must be current employer), student ID card or a travel card

Learner Authenticity

It is a regulatory requirement that assessment evidence is authenticated as the work of the named Learner. Therefore, FutureQuals require that a declaration of authenticity is signed by the Learner for each assessment submitted (this includes e-portfolio systems). If an assessment is conducted online through the XAMS Platform, Learners will also be asked to declare that the assessment attempt is their own.

If a Centre uses their own pre-approved version of a FutureQuals evidence log, the same information must be captured as in the FutureQuals-issued evidence log, i.e., the assessment method, evidence reference, the Assessor's decision (including the signature and date to evidence completion of assessment) and the Learner's declaration of authenticity. The Learner must sign and date the declaration.

Recognition of Prior Learning (RPL)

RPL is a method of assessing and validating learning, achievement or credit that considers whether a Learner can demonstrate they meet the assessment requirements for a Component. This may be through knowledge, understanding or skills they already possess.

Provided the assessment requirements of a given Component or qualification have been met, the use of RPL is acceptable for the achievement of a Component(s) or a whole qualification. For further information, Centres should refer to the *FutureQuals Recognition of Prior Learning Policy* which can be found on the FutureQuals website.

Requalification

The **FAQ Level 3 Award in Oxygen Therapy Administration** does not have a specific of validity. However, periodically retaking the qualification will help to ensure that individuals are working with the most up to date information.

Progression Opportunities

The **FAQ Level 3 Award in Oxygen Therapy Administration** can support progression on to other health related qualifications including the Level 3 Award in the Immediate Management of Anaphylaxis.

Centre Requirements and Information

Workforce Requirements

In order to deliver, assess and quality assure the **FAQ Level 3 Award in Oxygen Therapy Administration** Centres must first have applied for, and received, approval to offer the qualification.

Centres must have in place appropriately experienced and qualified staff, in line with the *FutureQuals Assessment Principles*. This includes Tutors, Assessors, Invigilators and Internal Quality Assurers (IQAs).

Component Specifications – Mandatory Components

Component 1: Administration of Oxygen Therapy

Component Reference Number: T/506/4958

Credit Value: 1

GL: 6 hours

Level: 3

Component Summary

The purpose of this Component is to assess the knowledge, skills and understanding required to provide medical oxygen to a patient in line with medical gas administration guidelines and service protocols.

Learning Outcomes and Assessment Criteria

Learning Outcome - The Learner will:	Areas Covered:
1. Know guidelines for the use of oxygen therapy	Benefits of oxygen therapy
	Indications for the use of oxygen
	Contraindications prohibiting the use of oxygen
	Dangers of using compressed gas
	Health and safety rules
2. Be able to administer oxygen therapy	Operational checks
	When oxygen therapy is required
	Administer oxygen using the required flow rate for oxygen delivery devices
	Administer oxygen to a patient

Enquiries

Contact Us

Any enquires relating to this qualification should be addressed to:

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Feedback

Your feedback is very important to us. We're always open to suggestions for enhancing and improving our services, products and systems.

Please email us at AO@futurequals.com or call us on 01530 836662.



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