



FAQ LEVEL 3 AWARD IN

PRINCIPLES OF AMBULANCE SERVICE FIRST RESPONDER CARE (RQF)

OVERVIEW SPECIFICATION

Qualification Number: **610/3068/5**

Qualification Reference: **L3APASFRC**

FROS[®]



FutureQuals[®]



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Document Details and Version History

Document Details	
Document Name	FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF) Overview Qualification Specification
Purpose of Document	To confirm requirements and provide guidance regarding the administration, delivery and assessment of this qualification.
Document Version Number	v1.1
Document Owner	The Development Team
Date Version Approved	01.08.23
Next Scheduled Review Date	31.12.23

Version History			
New Version Number	Date Amended	Section/Page Number Amended	Details of Amendment(s)
v1.1	01.08.23	Upskilling	Certificate text updated

Introduction

Introduction to FutureQuals

FutureQuals is a forward-thinking, Learner-centric and customer-focused awarding and end-point assessment organisation committed to excellence.

Our Values

Visionary | Supportive | Innovative | Professional

Our Vision

“We envisage a place in which every Learner achieves their full potential.”

Our Mission

“To provide Learners, Centres and Organisations with respected, valued, inclusive and quality-assured qualifications and assessments.”

Recognised to offer regulated qualifications in England, Wales, Northern Ireland, and accredited qualifications in Scotland, FutureQuals provide approved Centres with specialist, progressive qualifications.

FutureQuals is recognised to deliver high-quality apprenticeship end-point assessment for employers and training providers in England.

A full list of our qualifications and end-point assessments can be found on our website: <https://www.futurequals.com>

Introduction to Qualification Specification

Welcome to the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)** Overview Qualification Specification.

The aim of this specification is to confirm requirements and provide guidance to our Centres regarding the administration, delivery and assessment of this qualification. It is recommended that you study this specification in detail, becoming fully conversant with the procedures and accompanying documents, including the full qualification specification, which contains detailed Component criteria and assessment information.

Publication Information

Every effort has been made to ensure that the information contained in this document is true and correct at the time of publication. However, FutureQuals products and services are subject to continuous development and improvement. We, therefore, reserve the right to change these products and services from time to time. FutureQuals cannot accept liability for any loss or damage incurred from the use of information in this publication.

Any changes and updates will be documented in the version history of this specification.

Qualification Information

Qualification Title:	FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)
Qualification Level:	3
Qualification Product Code:	L3APASFRC
Qualification Numbers:	610/3068/5
Qualification Type:	RQF
Regulated by:	Ofqual

Purpose and Aims

The purpose of the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)** is to provide Learners with knowledge and understanding of the role and responsibilities of ambulance service first responders, the principles of communication and involving patients in their own care, information governance, safe and high-quality care and support, and principles of infection prevention and control.

The qualification is aimed at individuals who hold a current *FAQ Level 3 Award for First Responders on Scene: Emergency First Responder* and wish to upskill to work as an ambulance service community responder.

It forms part of the FutureQuals First Responder on Scene (FROS®) qualification suite.

Qualification Size and Registration Length

Guided Learning (GL) for this qualification: **6 hours**

Total Qualification Time for this qualification (TQT): **7 hours**

Registration Length: **10 weeks**

Qualification Fees

Please visit our website for information on registration fees, applicable assessment resit fees or to view our *Fees and Pricing Policy*.

Funding Information

The **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)** may be eligible for public funding, as determined by the Department for Education (DfE).

For information regarding potential sources of funding, please contact your local funding office.

Qualification Structure - Components, Rules of Combination and Requirements

To achieve the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)**, Learners must meet the rules of combination.

Group M - Mandatory Component				
Component Number	Component Reference	Component Name	GLH	Component Level
1	R/618/3062	Principles of Ambulance Service First Responder Care	6	3

Rules of Combination - Learners must achieve the Component in *Group M - Mandatory Component*.

Qualification Assessment

The purpose of assessment is to ensure that effective learning has taken place and to provide Learners with the opportunity to present evidence demonstrating how they have met the learning outcomes and assessment criteria.

Method of Assessment

The following assessment, developed by FutureQuals, must be used for the assessment of the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)**:

- *Principles of Ambulance Service First Responder Care Assessment (XAMS MCQ Assessment)*

Full assessment details can be found within the Method of Assessment section/relevant Component specification of the full qualification specification.

All evidence produced by the Learner must be their own.

Assessment Principles

FutureQuals will always publish Assessment Principles, whether they have been developed by a Sector Skills Council (SSC) or are FutureQuals' own. The latest version of the generic FutureQuals Assessment Principles is available on the FutureQuals website and should be used in conjunction with any qualification-specific Assessment Principles.

You can view the *FutureQuals Assessment Principles* here:

<https://www.futurequals.com/assets/AssessmentPrinciples.pdf>

The **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)** must be assessed according to the *FutureQuals Assessment Principles* and the *FutureQuals Assessment Principles for First Responder on Scene Qualifications* (found in Appendix 1).

Grading

The overall qualification is graded as a Pass or Fail.

Resits

Learners can attempt the assessment a maximum of three times.

The first online attempt and the first resit for the online assessment are free of charge. The second resit (third attempt) is chargeable. Pricing details can be found on the FutureQuals website.

A resit wait-time restriction of at least five days following receipt of results applies.

All resit attempts must be completed within the qualification registration period.

Qualification Resources

Source Reference Tools, Required Reading and Further Reading

In support of delivering the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)**, FutureQuals recognises the use of the current edition of the following publication as a source reference tool:

- Pilbery, R., & Lethbridge. K (2016). *First Responder Care Essentials*. Bridgwater, England: Class Professional Publishing

The assessment criteria, additional guidance and assessment tools of this qualification have been developed with reference to the concepts and practices detailed within this publication. Therefore, it is recommended that Centres and Learners make use of this publication to prepare for assessment and to further develop knowledge and skills.

Learning Resources, Assessments and Sample Assessments

In support of delivering the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)**, FutureQuals has created the following resources and sample assessments:

- *FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF) Full Qualification Specification (including assessment principles)*
- *FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF) Overview Qualification Specification (including assessment principles)*
- *First Responder Course PowerPoint (optional)*
- The externally set assessment, as detailed in *Methods of Assessment*
- *Principles of Ambulance Service First Responder Care Sample Assessment and Mark Scheme*

The Head of Centre (and staff authorised by the HoC) at Centres approved to deliver this qualification will be provided with access to a SharePoint folder containing the full qualification specification, the sample assessment and any learning resources and assessment guides mentioned above.

Please note, a mark and grade will not be produced for the sample assessment, and the assessment result has no impact on the Learner's final grade.

Learner Requirements and Information

Entry Requirements

Learners must:

- be 18 years of age (or older) on the first day of teaching
- hold a current certificate for the *FAQ Level 3 Award for First Responders on Scene: Emergency First Responder*

Learners will need to have minimum core skills in literacy, numeracy and ICT to successfully complete the qualification. Initial assessment of minimum core skills may be carried out for all Learners commencing the qualification.

Reasonable Adjustments and Special Considerations

We are committed to improving access for Learners with disabilities and other difficulties, without compromising assessment.

Further details are provided in the *Reasonable Adjustments and Special Considerations Policy*, which can be found on the FutureQuals website.

Identification Requirements

It is a Centre's responsibility to confirm the identity of a Learner as part of its registration process, and for any online assessments.

The following are acceptable examples of proof of a Learner's identity:

- a valid passport (any nationality)
- a national identity card issued by an EU country
- a Gibraltar identity card
- a signed UK photocard driving licence
- a valid warrant card issued by HM Forces or the Police
- other photographic ID card, e.g., employee ID card (must be current employer), student ID card or a travel card

Learner Authenticity

It is a regulatory requirement that assessment evidence is authenticated as the work of the named Learner. Therefore, FutureQuals require that a declaration of authenticity is signed by the Learner for each assessment submitted (this includes e-portfolio systems). If an assessment is conducted online through the XAMS Platform, Learners will also be asked to declare that the assessment attempt is their own.

If a Centre uses their own pre-approved version of a FutureQuals evidence log, the same information must be captured as in the FutureQuals-issued evidence log, i.e., the assessment method, evidence reference, the Assessor's decision (including the signature and date to evidence completion of assessment) and the Learner's declaration of authenticity. The Learner must sign and date the declaration.

Recognition of Prior Learning (RPL)

RPL is a method of assessing and validating learning, achievement or credit that considers whether a Learner can demonstrate they meet the assessment requirements for a Component. This may be through knowledge, understanding or skills they already possess.

Provided the assessment requirements of a given Component or qualification have been met, the use of RPL is acceptable for the achievement of a Component(s) or a whole qualification. For further information, Centres should refer to the *FutureQuals Recognition of Prior Learning Policy* which can be found on the FutureQuals website.

Requalification

Once awarded, this qualification certificate remains current when accompanied by a valid and in-date *FAQ Level 3 Award for First Responders on Scene: Emergency First Responder* qualification certificate.

Progression Opportunities

The **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)** (alongside the *FAQ Level 3 Award for First Responders on Scene: Emergency First Responder*) can lead to progression to the:

- FAQ Level 3 Award in Ambulance Patient Care: Non-Urgent Care Services
- FAQ Level 3 Certificate in Ambulance Patient Care: Non-Urgent Care Services
- FAQ Level 3 Certificate in Ambulance Patient Care: Urgent Care Services
- FAQ Level 3 Diploma in Ambulance Emergency and Urgent Care Support
- FAQ Level 4 Diploma for Associate Ambulance Practitioners (RQF)

Common Suite Components and Upskilling

Learners can also progress to other qualifications within the FutureQuals First Responder on Scene Qualification Suite.

Providing they have a valid and in-date certificate, Learners can use Components already achieved towards the other qualifications and will only be required to take those Components not already achieved. Components common to more than one qualification are shown in orange in the table below.

		QUALIFICATION TITLE					
		FAQ Level 3 Award for First Responders on Scene: Emergency First Responder	FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder	FAQ Level 3 Award for First Responders on Scene: Ambulance Service Co-Responder	FAQ Level 3 Award in Immediate Emergency Care: Fire and Rescue	FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)	FAQ Level 3 Award in Responding to Major Trauma and Patient Extrication (RQF)
COMPONENT TITLE	Principles of Ambulance Service First Responder Care						
	Principles of Casualty Care for Fire and Rescue						
	Scene Safety and Patient Assessment						
	Responding to Life-Threatening Emergencies						
	Responding to Illnesses and Medical Conditions						
	Responding to Injuries						
	Responding to Major Trauma and Patient Extrication						

Learners wishing to upskill from the *FAQ Level 3 Award for First Responders on Scene: Emergency First Responder* to work as an ambulance service community responder must complete the *FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)*.

The following text will be included on the *FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)* certificate:

This qualification remains valid when accompanied by an in-date FutureQuals FAQ Level 3 Award for First Responders on Scene: Emergency First Responder qualification.

Learners wishing to upskill from the *FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder* to work as an ambulance service co-responder must complete the *FAQ Level 3 Award in Responding to Major Trauma and Patient Extrication (RQF)*.

The following text will be included on the *FAQ Level 3 Award in Responding to Major Trauma and Patient Extrication (RQF)* certificate:

This qualification remains valid when accompanied by an in-date FutureQuals FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder qualification.

Centre Requirements and Information

Qualification Delivery Requirements

Learner Ratios: It is recommended that, as best practice, a single Trainer teaches no more than 12 Learners so that each Learner receives an appropriate level of support.

Minimum Durations: The minimum duration of any training session is two hours.

Assessment: Assessment must be carried out as outlined in the Qualification Assessment section of this specification.

Workforce Requirements

In order to deliver, assess and quality assure the **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)**, Centres must first have applied for, and received, approval to offer the qualification.

Centres must have in place appropriately experienced and qualified staff. This includes Tutors, Assessors, Invigilators and Internal Quality Assurers (IQAs). All workforce requirements can be found in *Appendix 1 – FutureQuals Assessment Principles for First Responder on Scene Qualifications*.

Component Specification – Mandatory Component

Component 1: Principles of Ambulance Service First Responder Care

Component Reference Number: R/618/3062

GL: 6 hours

Level: 3

Component Summary

The purpose of this Component is to assess the knowledge and understanding required to work as an ambulance service first responder. It covers the role and responsibilities of ambulance service first responders, the principles of communication and involving patients in their own care, information governance, providing safe and high-quality care and support, and infection prevention and control.

Required Reading

Information regarding required reading can be found in the *Source Reference Tools, Required Reading and Further Reading* section of this qualification specification.

Learning Outcomes and Assessment Criteria

Learning Outcome - The Learner will:	Areas covered:
1. Understand the role and responsibilities of an ambulance service first responder	The ambulance service first responder role and responsibilities
	The key features and agreed ways of working of the structure of own organisation
	Continuous professional development (CPD) in relation to own role
	Duty of candour
2. Understand the importance of communication and the involvement of patients in their own care	Consent to treat a patient
	Conditions which could affect a patient's capacity to provide consent
	Communication methods
	Conflict resolution
3. Understand the requirements for information governance	Data protection and confidentiality
	Information governance
4. Understand how to provide safe, person-centred, high-quality care and support	Equality and diversity responsibilities
	Privacy and dignity responsibilities
	Health and safety responsibilities
	Safeguarding responsibilities
5. Understand the principles of infection prevention and control	Disease transmission routes
	Infection prevention and control

Enquiries

Contact Us

Any enquires relating to this qualification should be addressed to:

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Feedback

Your feedback is very important to us. We're always open to suggestions for enhancing and improving our services, products and systems.

Please email us at AO@futurequals.com or call us on 01530 836662.

Appendix 1 – FutureQuals Assessment Principles for First Responder on Scene Qualifications

v2.0 July 2023

Introduction:

These assessment principles have been produced by Future (Awards and Qualifications) Ltd in cooperation with UK Ambulance Trusts.

These principles must be applied in addition to the generic criteria and regulations required by Regulators that Awarding Organisations/Bodies must meet for the delivery of regulated/accredited qualifications.

These principles relate to the following qualifications:

- **FAQ Level 3 Award for First Responders on Scene: Emergency First Responder**
- **FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder**
- **FAQ Level 3 Award for First Responders on Scene: Ambulance Service Co-Responder**
- **FAQ Level 3 Award in Immediate Emergency Care: Fire and Rescue**
- **FAQ Level 3 Award in Principles of Ambulance Service First Responder Care (RQF)**
- **FAQ Level 3 Award in Responding to Major Trauma and Patient Extrication (RQF)**

Roles and Responsibilities of those involved in the Training, Assessment and Quality Assurance Processes:

The details of the requirements of Trainers and Assessors are set out separately. It is accepted, however, that both roles may be performed by the same person, providing the qualifications and experience requirements for both roles are met.

Trainers

Those involved in the training of these qualifications must have knowledge and competency in first response as well as knowledge and competency to train based on qualifications and experience. An acceptable portfolio must show:

i. Occupational knowledge and competence in first response - evidenced by:

- Holding a qualification in first response/medical registration, as detailed in *Appendix A*.

ii. Knowledge and competency in teaching/training first response - evidenced by:

- Holding an acceptable teaching/training qualification, as detailed in *Appendix B*.

AND either:

- Provide an acceptable log of teaching first response within the last 3 years.

or

- Provide an acceptable record showing competent teaching of theoretical and practical first response under the supervision of a suitably qualified Trainer/Assessor.

Assessors

Those involved in the assessment of these qualifications must have knowledge and competency in first response as well as knowledge and competency to assess based on qualifications and experience. An acceptable portfolio must show:

i. Occupational knowledge and competence in first response - evidenced by:

- Holding a first response qualification/medical registration, as detailed in *Appendix A*.

ii. Knowledge and competency in assessing first response - evidenced by:

- Holding an acceptable assessing qualification/CPD training, as detailed in *Appendix B*.

AND either:

- Provide an acceptable log of first response assessments conducted within the last 3 years

or

- Provide an acceptable record of competently assessing theoretical and practical first response qualifications under the supervision of a suitably qualified Assessor.

Internal Quality Assurance

Those involved in the internal quality assurance of this qualification (IQAs) must have knowledge and competency in first response as well as knowledge and competency in internal quality assurance. An acceptable portfolio must show:

i. Occupational knowledge and competence in first response - evidenced by:

- Holding a first response qualification/medical registration, as detailed in *Appendix A*.

ii. Knowledge and competency in internal quality assurance – evidenced by:

- Holding an acceptable internal quality assurance qualification/CPD training, as detailed in *Appendix C*.

Internal Quality Assurers must:

- Have knowledge of the requirements of the qualification they are quality assuring at the time any assessment is taking place.
- Have knowledge and understanding of the role of Assessors.
- Visit and observe assessments.
- Carry out other related internal quality assurance.

External Quality Assurance

Those involved in the external quality assurance of this qualification (EQAs) must have knowledge and competency in first response as well as knowledge and competency in external quality assurance. An acceptable portfolio must show:

i. Occupational knowledge and competence in first response - evidenced by:

- Holding a first response qualification/medical registration, as detailed in *Appendix A*.

ii. Knowledge and competency in external quality assurance – evidenced by:

- Holding an acceptable external quality assurance qualification, as detailed in *Appendix D*.

External Quality Assurers must:

- Have knowledge of the requirements of the qualification they are quality assuring at the time any assessment is taking place.
- Have knowledge and understanding of the role of Assessors and Internal Quality Assurers.

Assessment and Sources of Evidence:

Assessment Centres

Assessment Centres are responsible for maintaining up-to-date information on Trainers, Assessors and Internal Quality Assurers and for ensuring the currency of the competence of all those involved in the assessment and internal quality assurance process.

Simulation

Simulation is permitted. Each Component details what may be simulated.

Assessment in a simulated environment is permitted for competence-based assessment criteria where it may be impractical, hazardous, dependent on the occurrence of rare/emergency circumstances or requiring a time frame inappropriate to be undertaken in a real working environment.

In all cases, the simulated evidence must be gathered from a realistic working environment (RWE). The RWE should feature, as far as possible, the same conditions and limitations as would be experienced undertaking the same activity in a real working environment, including equipment, facilities and interpersonal factors.

All simulations must be planned, developed and documented by centres with the involvement of both the Assessor and internal verifier. Advice and agreement must be sought in advance with the FutureQuals external verifier and all subsequent simulation must adhere to these plans. Any use of simulated activity by an approved centre must meet the requirements of this assessment strategy, including comparability with conducting the same activity in a real working environment and gathering evidence that is valid and demonstrates the competence of Learners to undertake those same first response tasks at work.

Assessment

The assessment should determine a Learner's ability to act safely, promptly and effectively when providing appropriate and necessary treatment to an individual before the arrival of an ambulance. All learning outcomes in the Component(s) must be achieved to gain the qualification. It is a requirement for the Learner to be aware that assessment is taking place.

Instructions for Conducting Controlled Assessments

Assessments must also be undertaken in line with the requirements set out in the FutureQuals *Instructions for Conducting Controlled Assessments Policy*, which can be found on our website.

Standards of First Response Practice

Skills and knowledge should be taught and assessed in accordance with currently accepted first response practice in the United Kingdom as laid down by:

- Ambulance trust protocols for patient assessment, responding to life-threatening emergencies, illnesses, medical conditions and injuries

and

- Other publications, provided that they are supported by a responsible body of medical opinion and approved by FutureQuals.

Occupational Knowledge and Competence in First Response - Appendix A:

All Trainers, Assessors, Internal Quality Assurers and External Quality Assurers must have occupational knowledge and competence in first response. This list is not exhaustive but provides a guide to acceptable qualifications. They must hold at least one of the following:

FAQ Level 3 Award for First Responders on Scene: Emergency First Responder
FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder
FAQ Level 3 Award for First Responders on Scene: Ambulance Service Co-Responder
FAQ Level 3 Award in Immediate Emergency Care: Fire and Rescue
FAQ Level 3 Certificate for Ambulance Service First Responders
FAQ Level 3 Diploma in Ambulance Emergency and Urgent Care Support
FAQ Level 4 Diploma for Associate Ambulance Practitioners (RQF)
IHCD Ambulance Technician

Or

- Current registration as a Doctor with the General Medical Council (GMC)

Or

- Current registration as a Nurse with the Nursing and Midwifery Council (NMC)

Or

- Current registration as a Paramedic with the Health and Care Professions Council (HCPC)

Acceptable Training/Assessing Qualifications - Appendix B:

This list is **not exhaustive** but provides a guide to acceptable training and assessing qualifications. Trainers who also assess Learner competence must hold a qualification (or separate qualifications) to enable them to perform both functions.

Qualification	Training	Assessing
CURRENT QUALIFICATIONS		
Level 3 Award in Education and Training	√	
Level 3 Certificate in Learning and Development	√	√
Level 4 Certificate in Education and Training	√	√
Level 5 Diploma in Education and Training	√	√
Cert Ed/PGCE/B Ed/M Ed	√	√
SVQ 3 Learning and Development SCQF Level 8	√	√
SVQ 4 Learning and Development SCQF Level 9	√	√
TQFE (Teaching Qualification for Further Education)	√	√
Planning and Delivering Learning Sessions to Groups SCQF Level 6 (SQA Unit)	√	√
SCQF Level 6 Award in Planning and Delivering Learning Sessions to Groups (SQA Accredited)	√	√
L&D Unit 6 Manage Learning and Development in Groups SCQF Level 8 (SQA Accredited)	√	
L&D Unit 7 Facilitate Individual Learning and Development SCQF Level 8 (SQA Accredited)	√	
L&D Unit 8 Engage and Support Learners in the Learning and Development Process SCQF Level 8 (SQA Accredited)	√	
Carry Out the Assessment Process SCQF Level 7 (SQA Unit)		√
Level 3 Award in Assessing Competence in the Work Environment		√
Level 3 Award in Assessing Vocationally Related Achievement		√
Level 3 Award in Understanding the Principles and Practices of Assessment		√
Level 3 Certificate in Assessing Vocational Achievement		√
L&D Unit 9DI Assess Workplace Competence Using Direct and Indirect Methods SCQF Level 8 (SQA Accredited)		√
L&D Unit 9D Assess Workplace Competence Using Direct Methods SCQF Level 7 (SQA Accredited)		√
OTHER ACCEPTABLE QUALIFICATIONS:		
CTLLS/DTLLS	√	√
PTLLS with unit 'Principles and Practice of Assessment' (12 credits)	√	√
Further and Adult Education Teacher's Certificate	√	√
IHCD Instructional Methods	√	√
IHCD Instructor Certificate	√	√
English National Board 998	√	√
Nursing Mentorship Qualifications	√	√
NOCN Tutor Assessor Award	√	√
S/NVQ level 3 in training and development	√	√
S/NVQ Level 4 in Training and Development	√	√
PDA Developing Teaching Practice in Scotland's Colleges SCQF Level 9 (SQA Qualification)	√	√

PDA Teaching Practice in Scotland's Colleges SCQF Level 9 (SQA Qualification)	✓	
PTLLS (6 credits)	✓	
Regulated Qualifications based on the Learning and Development NOS 7 'Facilitate Individual Learning and Development' or NOS 6 'Manage Learning and Development in Groups'	✓	
Training Group A22, B22, C21, C23, C24	✓	
Learning and Teaching – Assessment and Quality Standards SCQF Level 9 (SQA Unit)		✓
A1 Assess Candidates Using a Range of Methods or D33 Assess Candidates Using Differing Sources of Evidence		✓
Conduct the Assessment Process SCQF Level 7 (SQA Unit)		✓
A2 Assess Candidate Performance through Observation or D32 Assess Candidate Performance		✓
Regulated Qualifications or Components based on the Learning and Development NOS 9 Assess Learner Achievement		✓

Qualifications suitable for Internal Quality Assurance - Appendix C:

This list is **not exhaustive** but provides a guide to acceptable IQA qualifications:

L&D Unit 11 Internally Monitor and Maintain the Quality of Workplace Assessment SCQF Level 8 (SQA Accredited)
Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice
Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
Conduct the Internal Verification Process SCQF Level 8 (SQA Unit)
Regulated Qualifications based on the Learning and Development NOS 11 Internally Monitor and Maintain the Quality of Assessment
V1 Conduct Internal Quality Assurance of the Assessment Process or D34 Internally Verify the Assessment Process
Internally Verify the Assessment Process SCQF Level 8 (SQA Unit)

NOTE:

IQAs who do not hold a formal IQA qualification may alternatively attend *Internal Quality Assurance CPD Training* with an Awarding Organisation/Bodies.

Qualifications suitable for External Quality Assurance - Appendix D:

This list is **not exhaustive** but provides a guide to acceptable EQA qualifications:

L&D Unit 12 Externally Monitor and Maintain the Quality of Workplace Assessment SCQF Level 9 (SQA Accredited)
Regulated qualifications based on the Learning and Development NOS 12 Externally Monitor and Maintain the Quality of Assessment
Level 4 Award in the External Quality Assurance of Assessment Processes and Practice
Level 4 Certificate in Leading the External Quality Assurance of Assessment Processes and Practice
Conduct External Verification of the Assessment Process SCQF Level 9 (SQA Unit)
V2 Conduct External Quality Assurance of the Assessment Process or D35 Externally Verify the Assessment Process
Externally Verify the Assessment Process SCQF Level 9 (SQA Unit)

It is understood that not all EQAs will be qualified initially, and that sufficient time should be considered to achieve these qualifications. During this time, Awarding Organisations/Bodies must ensure that EQAs are following the principles set out in the current Learning and Development NOS 12 *Externally monitor and maintain the quality of assessment*.



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