



**FAQ LEVEL 2 AWARD IN**

# **THE PRINCIPLES OF ADULT SAFEGUARDING (RQF)**

## **OVERVIEW SPECIFICATION**

Qualification Number: **610/0707/9**

Qualification Reference: **L2APAS**



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## Document Details

| Document Details           |  |
|----------------------------|--|
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| New Version Number | Date Amended | Section/Page Number Amended      | Details of Amendment(s)   |
| V1.1               | 07.04.22     | Introduction Section             | Introduction to Specification - Information regarding the full specification added.   |
|                    |              | Qualification Assessment Section | Assessment Principles – Inclusion of the requirement to use the <i>FAQ Principles of Safeguarding Assessment Principles</i> . |
|                    |              | Throughout                       | Branding/design updated.  |
| V1.2               | 21.06.22     | Throughout                       | Formatting updated.   |

## **Introduction**

### ***Introduction to FutureQuals***

FutureQuals is forward-thinking, Learner and customer-focused, and committed to delivering inspiring learning and skills.

### **Our Values**

“We are a Visionary, Supportive, Innovative and Professional Awarding Organisation that is committed to Excellence.”

### **Our Vision**

“We envisage a place in which every Learner realises their full potential.”

### **Our Mission**

“To provide respected and valued qualifications and assessments to enable quality-assured learning.”

FutureQuals is recognised to deliver regulated qualifications by Ofqual in England, CCEA Regulation in Northern Ireland, the Scottish Qualifications Authority (SQA Accreditation) and Qualifications Wales to offer a comprehensive and diverse range of qualifications across a wide range of vocational areas, many of which are transferable across industries and sectors.

A full list of all our qualifications can be found on our website:

<https://www.futurequals.com>

### ***Introduction to Qualification Specification***

Welcome to the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** Overview Qualification Specification.

The aim of this overview qualification specification is to outline the qualification requirements and provide guidance to FutureQuals Centres regarding the administration, delivery and assessment of this qualification. It is recommended that you study this specification in detail, becoming fully conversant with the procedures and accompanying documents, including the full qualification specification, which contains detailed Component criteria and assessment information.

### ***Copyright Information***

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### ***Publication Information***

Every effort has been made to ensure that the information contained in this document is true and correct at the time of publication. However, FutureQuals products and services are subject to continuous development and improvement. We, therefore, reserve the right to change these products and services from time to time. FutureQuals cannot accept liability for any loss or damage incurred from the use of information in this publication.

Any changes and updates will be published as a new version of the overview qualification specification.

## **Qualification Information**

|                                    |  |
|------------------------------------|--|
| <b>Qualification Title:</b>        | FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)  |
| <b>Qualification Level:</b>        | 2  |
| <b>Qualification Product Code:</b> | L2APAS   |
| <b>Qualification QN:</b>           | 610/0707/9   |
| <b>Qualification Type:</b>         | RQF  |
| <b>Regulated by:</b>               | Ofqual   |
| <b>Apprenticeship Standards:</b>   | <p>This qualification fulfils the Level 1 Safeguarding qualification outcome for the:</p> <ul style="list-style-type: none"><li>• Level 3 Learning Mentor apprenticeship standard (ST0148)</li></ul> |

### ***Purpose and Aims***

The purpose of the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** is to provide Learners with the knowledge and understanding required to recognise and respond to suspected or alleged abuse and harm of adults.

This qualification forms part of the FAQ Care Suite.

### ***Qualification Size and Registration Length***

Minimum credits required to achieve this qualification: **1**

Guided Learning (GL) for this qualification: **8 hours**

Total Qualification Time for this qualification (TQT): **14 hours**

Registration Length: The registration length for the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** is 12 weeks.

### ***Endorsements, Framework Mapping Information and Qualification Equivalencies***

The assessment criteria of the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** qualification have been designed to cover all outcomes of *Standard 10: Safeguarding Adults* of the Care Certificate.

## **Qualification Fees**

Please visit our website for information on registration fees, applicable assessment resit fees or to view our *Fees and Pricing Policy*.

## **Funding Information**

The **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** may be eligible for public funding, as determined by the Department for Education (DfE).

For information regarding potential sources of funding, please contact your local funding office.

## **Qualification Structure - Components, Rules of Combination and Requirements**

To achieve the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)**, Learners must meet the Rules of Combination and follow all guidance relating to barred Components and Component order.

| <b>Group M - Mandatory Component</b> |                      |                                  |                     |            |                        |
|--------------------------------------|----------------------|----------------------------------|---------------------|------------|------------------------|
| <b>Component Number</b>              | <b>Component URN</b> | <b>Component Name</b>            | <b>Credit Value</b> | <b>GLH</b> | <b>Component Level</b> |
| 1                                    | A/650/2030           | Principles of Adult Safeguarding | 1                   | 8          | 2                      |

**Rules of Combination** - Learners must achieve the one Component in *Group M - Mandatory Component*.

**Barred Components** - There are no barred Components in this qualification.



## **Qualification Assessment**

The purpose of assessment is to ensure that effective learning has taken place and to provide Learners with the opportunity to achieve all the learning outcomes and assessment criteria.

### ***Method of Assessment***

Information relating to Component-specific assessments and assessment methods for the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** can be found within the relevant Component specification in the full qualification specification.

All evidence produced by the Learner must be their own.

### ***Assessment Principles***

FutureQuals will always publish Assessment Principles, whether they have been developed by a Sector Skills Council (SSC) or are FutureQuals' own.

The **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** must be assessed according to the *FutureQuals Assessment Principles* and the *FutureQuals Principles of Safeguarding Assessment Principles*.

### ***Grading***

The overall qualification is graded as Pass or Fail.

### ***Resits***

A resit wait-time restriction of at least five days following receipt of result will apply, in order to allow time for Learners to further consolidate their learning. Learners can attempt the knowledge assessment up to a maximum of three times.

## **Qualification Resources**

### ***Source Reference Tools, Recommended Reading and Further Reading***

In support of delivering the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)**, FutureQuals recognises the use of the following publication as recommended reading and a source reference tool:

- The Adult Safeguarding Practice Handbook - Kate Spreadbury and Rachel Hubbard, published by Policy Press

The assessment criteria, additional guidance and assessment for this qualification have been developed with reference to the concepts and practices detailed within this publication. Therefore, it is recommended that Centres and Learners make use of this publication to prepare for assessment and to further develop knowledge and skills.

Where relevant to the Component, further reading has also been suggested.

### ***Learning Resources, Assessments and Sample Assessments***

In support of delivering the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** FutureQuals has created the following resources and guides:

- *FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF) Overview Qualification Specification*
- *FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF) Full Qualification Specification (including the FutureQuals Principles of Safeguarding Assessment Principles)*
- *FAQ Principles of Adult Safeguarding PowerPoint Presentation Resource*
- *FAQ Principles of Adult Safeguarding Knowledge Sample Assessment (PDF and XAMS)*
- *FAQ Principles of Adult Safeguarding Knowledge Assessments (XAMS)*

The Head of Centre (and staff authorised by the HoC) at Centres approved to deliver this qualification will be provided with access to a SharePoint folder containing the full qualification specification, as well as any learning resources and assessment guides.

## **Learner Requirements and Information**

### ***Entry Requirements***

Learners must:

- be 18 years of age (or older) on the first day of teaching

There are no formal qualification entry requirements that Learners must complete prior to completing the qualification. Learners will, however, need to have minimum core skills in literacy, numeracy and ICT to successfully complete the qualification. Initial assessment of minimum core skills may be carried out for all Learners commencing the qualification.

### ***Exit Requirements***

There are no formal exit requirements for this qualification.

### ***Reasonable Adjustments and Special Considerations***

We are committed to improving access for Learners with disabilities and other difficulties, without compromising assessment.

Further details are provided in the *Reasonable Adjustments and Special Considerations Policy*, which can be found on the FutureQuals website.

### ***Identification Requirements***

The following are acceptable examples of proof of a Learner's identity:

- a valid passport (any nationality)
- a national identity card issued by an EU country
- a Gibraltar identity card
- a signed UK photocard driving licence
- a valid warrant card issued by HM Forces or the Police
- other photographic ID card, e.g., employee ID card (must be current employer), student ID card or a travel card.

### ***Recognition of Prior Learning (RPL)***

RPL is a method of assessing and validating learning, achievement or credit that considers whether a Learner can demonstrate they meet the assessment requirements for a Component. For further information, Centres should refer to the *FutureQuals Recognition of Prior Learning Policy*, which can be found on the FutureQuals website.

### ***Requalification***

Once awarded, the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** does not have a specific period of validity. However, as an evolving subject area, periodically retaking the qualification will help to ensure that individuals are working with the most up-to-date information.

### ***Progression Opportunities***

The **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)** can support progression on to other qualifications in the Health, Care, Pre-hospital Care, and Education sectors.

## **Centre Requirements and Information**

### ***Workforce Requirements***

In order to deliver, assess and quality assure the **FAQ Level 2 Award in the Principles of Adult Safeguarding (RQF)**, Centres must first have applied for, and received, approval to offer the qualification. Centres must also have in place appropriately experienced and qualified staff. This includes Tutors, Assessors, Invigilators and Internal Quality Assurers (IQAs). All workforce requirements can be found in *FutureQuals Principles of Safeguarding Assessment Principles*.

## **Component Specification**

### **Component 1: Principles of Adult Safeguarding**

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**Component Reference Number:** A/650/2030

Credit value: 1

GL: 8 hours

Level: 2

#### **Component Summary**

The purpose of this Component is to assess the Learner's knowledge and understanding of the principles of safeguarding, current safeguarding and protection legislation and policies, how to recognise abuse and harm, how to respond to suspected or alleged abuse and harm, their role in protecting adults, and how the likelihood of abuse can be reduced.

#### **Recommended Reading**

In support of delivering this Component, FutureQuals recognises the use of the following publications as source reference tools:

- The Adult Safeguarding Practice Handbook - Kate Spreadbury and Rachel Hubbard, published by Policy Press.

#### **Further Reading**

- The Care Act (2014)
- Safeguarding Adults (NHS England):  
<https://www.england.nhs.uk/publication/safeguarding-adults-a-guide-for-health-care-staff/>
- Social Care Institute for Excellence (SCIE):  
<https://www.scie.org.uk/safeguarding/adults/>
- Anne Craft Trust:  
<https://www.anncrafttrust.org/resources/a-guide-to-safeguarding-adults/>

#### **Assessment Guidance**

This Component includes knowledge-based assessment criteria only. A multiple-choice question assessment covers the 24 assessment criteria included within this Component. This assessment is externally set, marked, quality assured and moderated by FutureQuals.

## Learning Outcomes and Assessment Criteria

| Learning Outcome - The Learner will:   | Areas Covered:   |
|--|--|
| 1. Understand the principles of safeguarding and own role in protecting adults | Health and well-being  |
|  | Adult safeguarding and adults at risk  |
|  | Abuse, harm, maltreatment, and restrictive practices   |
|  | Own adult safeguarding role and responsibilities   |
|  | Adult safeguarding information and advice  |
| 2. Understand current safeguarding and protection legislation and policies     | Adult safeguarding key legislation   |
|  | Adult safeguarding policies and procedures   |
|  | Key principles of adult safeguarding   |
|  | Key principles of information sharing  |
|  | Breaking confidentiality   |
| 3. Understand how to recognise abuse and harm                                  | Main categories of abuse   |
|  | Signs and indicators of abuse  |
|  | Safeguarding risks associated with internet use and online social networking                               |
|  | Abuse risk factors   |
|  | Intentional and unintentional abuse  |
|  | Impact of poor working practices   |
|  | Historical safeguarding incidents  |
| 4. Understand how to respond to suspected or alleged abuse and harm            | Importance of dignity and respect  |
|  | How to respond to suspected or alleged abuse of an adult   |
|  | Additional considerations – FGM, modern slavery and human trafficking, domestic violence, and online abuse |
|  | Whistleblowing procedure   |
|  | Overcoming alerting and referring barriers   |
| 5. Understand how the likelihood of abuse can be reduced                       | Promoting the dignity and rights of vulnerable adults  |
|  | Importance of person-centred care  |
|  | Helping people keep safe   |
|  | Reducing the likelihood of abuse   |

## **Enquiries**

### ***Contact Us***

Any enquires relating to this qualification should be addressed to:

Future (Awards and Qualifications) Ltd  
EMP House  
Telford Way  
Coalville  
Leicestershire  
LE67 3HE

Tel: **01530 836662**

E-mail: **customersupport@futurequals.com**

Website: **<https://www.futurequals.com>**

### ***Feedback***

Your feedback is very important to us. We are always open to suggestions for enhancing and improving our services, products and systems.

Please email us at [customersupport@futurequals.com](mailto:customersupport@futurequals.com) or call us on 01530 836662.





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