

FAQ LEVEL 2 AWARD IN

BASIC LIFE SUPPORT AND AUTOMATED EXTERNAL DEFIBRILLATION: ADULTS (RQF)

OVERVIEW SPECIFICATION

Qualification Number: 610/2620/7

Qualification Reference: L2ABLSAEDA





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Document Details and Version History

Document Details				
PAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) Overview Qualification Specification				
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Introduction

Introduction to FutureQuals

FutureQuals is a forward-thinking, Learner-centric and customer-focused awarding and end-point assessment organisation committed to excellence.

Our Values

Visionary | Supportive | Innovative | Professional

Our Vision

"We envisage a place in which every Learner achieves their full potential."

Our Mission

"To provide Learners, Centres and Organisations with respected, valued, inclusive and quality-assured qualifications and assessments."

Recognised to offer regulated qualifications in England, Wales, Northern Ireland, and accredited qualifications in Scotland, FutureQuals provide approved Centres with specialist, progressive qualifications.

FutureQuals is recognised to deliver high-quality apprenticeship end-point assessment for employers and training providers in England.

A full list of our qualifications and end-point assessments can be found on our website: https://www.futurequals.com

Introduction to Qualification Specification

Welcome to the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) Overview Qualification Specification.

The aim of this overview qualification specification is to outline the qualification requirements and provide guidance to FutureQuals Centres regarding the administration, delivery and assessment of this qualification. It is recommended that you study this specification in detail, becoming fully conversant with the procedures and accompanying documents, including the full qualification specification, which contains detailed Component criteria and assessment information.

Publication Information

Every effort has been made to ensure that the information contained in this document is true and correct at the time of publication. However, FutureQuals products and services are subject to continuous development and improvement. We, therefore, reserve the right to change these products and services from time to time. FutureQuals cannot accept liability for any loss or damage incurred from the use of information in this publication.

Any changes and updates will be documented in the version history of this specification.

Qualification Information

Qualification Title:	FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF)
Qualification Level:	2
Qualification Product Code:	L2ABLSAEDA
Qualification Number:	610/2620/7
Qualification Type:	RQF
Regulated by:	Ofqual

Purpose and Aims

The purpose of the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) is to provide Learners with the skills, knowledge and understanding required to perform basic life support for adult casualties, including the use of an automated external defibrillator (AED).

This qualification is aimed at members of the public, first responders, and those with a duty to respond (e.g., lifeguards, first aiders).

This qualification forms part of the FutureQuals Life Support Suite.

Qualification Size and Registration Length

Guided Learning (GL) for this qualification: 3 hours

Total Qualification Time for this qualification (TQT): 4 hours

Registration Length: 4 weeks

Qualification Fees

Please visit our website for information on registration fees, applicable assessment resit fees, and to view our *Fees and Pricing Policy*.

Funding Information

The FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) may be eligible for public funding, as determined by the Department for Education (DfE).

For information regarding potential sources of funding, please contact your local funding office.

Qualification Structure - Components, Rules of Combination and Requirements

To achieve the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF), Learners must meet the Rules of Combination and follow all guidance relating to barred Components and Component order.

Component Number	Component Reference	Component Name	GLH	Component Level
1	R/650/7089	Basic Life Support for Adults	3	2

Qualification Assessment

The purpose of assessment is to ensure that effective learning has taken place and to provide Learners with the opportunity to achieve all of the learning outcomes and assessment criteria.

Method of Assessment

The following assessment tool, developed by FutureQuals, must be used for assessment of the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) qualification:

• FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) Evidence Log

The assessment is externally set, internally assessed, internally quality assured and externally quality assured by FutureQuals. Full details can be found within the full qualification specification.

All evidence produced by the Learner must be their own.

Assessment Principles

FutureQuals will always publish Assessment Principles, whether they have been developed by a Sector Skills Council (SSC) or are FutureQuals' own. The latest version of the generic FutureQuals Assessment Principles is available on the FutureQuals website and should be used in conjunction with any qualification-specific Assessment Principles.

You can view the *FutureQuals Assessment Principles* here: https://www.futurequals.com/assets/AssessmentPrinciples.pdf

Any Assessment Principles specific to a qualification will always be reproduced in the specification they relate to. The FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) must be assessed according to the FutureQuals Assessment Principles and the FutureQuals Assessment Principles for Basic Life Support Qualifications, which can be found in Appendix 1 - FutureQuals Assessment Principles for Basic Life Support Qualifications.

Grading

The overall qualification is graded as Pass or Fail.

Qualification Resources

Source Reference Tools and Required Reading

In support of delivering the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF), FutureQuals recognises the use of the current editions of the following publications as source reference tools:

- First Aid Manual 11th Edition: Written and Authorised by the UK's Leading First Aid Providers, published by DK
- Resuscitation Council UK's Guidelines (current version)

The assessment criteria, additional guidance and assessment tools of this qualification have been developed with reference to the concepts and practices detailed within these publications. Therefore, it is recommended that Centres and Learners make use of these publications to prepare for assessment and to further develop knowledge and skills.

Learning Resources and Sample Assessments

In support of delivering the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF), FutureQuals has created the following resources:

- FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) – Full Qualification Specification (including the relevant assessment principles)
- FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) – Overview Qualification Specification
- All externally set assessments, as detailed in Methods of Assessment

The Head of Centre (and staff authorised by the HoC) at Centres approved to deliver this qualification will be provided with access to a SharePoint folder containing the full qualification specification and evidence log.

Learner Requirements and Information

Entry Requirements

Learners must:

• be 16 years of age (or older) on the first day of teaching

There are no formal qualification entry requirements that Learners must complete prior to completing the qualification.

Exit Requirements

There are no formal exit requirements for this qualification.

Reasonable Adjustments and Special Considerations

We are committed to improving access for Learners with disabilities and other difficulties, without compromising assessment.

Further details are provided in the *Reasonable Adjustments and Special Considerations Policy*, which can be found on the FutureQuals website.

Identification Requirements

The following are acceptable examples of proof of a Learner's identity:

- a valid passport (any nationality)
- a national identity card issued by an EU country
- a Gibraltar identity card
- a signed UK photocard driving licence
- a valid warrant card issued by HM Forces or the Police
- other photographic ID card, e.g., employee ID card (must be current employer), student ID card or a travel card

Learner Authenticity

It is a regulatory requirement that assessment evidence is authenticated as the work of the named Learner. Therefore, FutureQuals require that a declaration of authenticity is signed by the Learner for each assessment submitted (this includes e-portfolio systems).

If a Centre uses their own pre-approved version of a FutureQuals evidence log, the same information must be captured as in the FutureQuals-issued evidence log, i.e., the assessment method, evidence reference, the Assessor's decision (including the signature and date to evidence completion of assessment) and the Learner's declaration of authenticity. The Learner must sign and date the declaration.

Recognition of Prior Learning (RPL)

RPL is a method of assessing and validating learning, achievement or credit that considers whether a Learner can demonstrate they meet the assessment requirements for a Component. This may be through knowledge, understanding or skills they already possess.

Provided the assessment requirements of a given Component or qualification have been met, the use of RPL is acceptable for the achievement of a Component(s) or a whole qualification. For further information, Centres should refer to the *FutureQuals Recognition of Prior Learning Policy* which can be found on the FutureQuals website.

Requalification

Once awarded, the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) certificate does not have a specific period of validity. Individual employers and organisations should make arrangements for retraining to be available, but the frequency of this refresher training will depend on the individual. However, based on guidance from the Resuscitation Council UK, skills should be refreshed at least once a year, but preferably more often.

The following text is, therefore, included on all certificates:

Teaching was delivered in accordance with currently accepted practice. Topics covered in this qualification are detailed in the qualification specification. Valid for one year from the date of assessment.

Progression Opportunities

The FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF) can support progression to the following qualifications:

- FAQ Level 3 Award in Emergency First Aid at Work (RQF)
- FAQ Level 3 Award in First Aid at Work (RQF)
- FAQ Level 3 Award for First Responders on Scene: Emergency First Responder
- FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder
- FAQ Level 3 Award for First Responders on Scene: Ambulance Service Co-Responder
- FAQ Level 3 Award in Immediate Emergency Care: Fire and Rescue

Centre Requirements and Information

Qualification Delivery Requirements

Resource, Training Venue and Equipment Requirements: Centres must have a sufficient training venue and all required equipment, as detailed below:

Resuscitation manikins	Should be provided at a minimum ratio of one manikin per four Learners.
Hygiene	Sufficient procedures must be in place to ensure hygiene during the use of resuscitation manikins and other training equipment.
AV equipment and training aids	Sufficient audio-visual equipment and training aids should be available to facilitate learning using varying teaching methods.
Learning materials	Learners should be provided with clear and accurate reference books/handouts covering the topics included in the qualification. Learners should have access to these reference materials for the validity of their certification.
AED trainers	At least one AED trainer should be available per four Learners. Where fewer AED trainers are provided, learning hours/lesson plans should be adjusted accordingly to ensure Learners are not disadvantaged.
Training venue	The training venue must meet acceptable health and safety standards, and be conducive to learning, with sufficient: Size, floor surfaces, seating, writing surfaces, toilet facilities, ventilation, lighting, heating, access, exits, cleanliness, and an absence of distracting noise.

Learner Ratios: It is recommended that, as best practice, a single Trainer teaches no more than 12 Learners so that each Learner receives an appropriate level of support.

Minimum Duration: The minimum duration of any training session is two hours.

Assessment: Assessment must be carried out as outlined in the Qualification Assessment section of this specification.

Workforce Requirements

In order to deliver, assess and quality assure the FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF), Centres must first have applied for, and received, approval to offer the qualification.

Centres must have in place appropriately experienced and qualified staff. This includes Tutors, Assessors, Invigilators and Internal Quality Assurers (IQAs). All workforce requirements can be found in *Appendix 1 – FutureQuals Assessment Principles for Basic Life Support Qualifications*.

Component Specifications – Mandatory Component

Component 1: Basic Life Support for Adults

Component Reference Number: R/650/7089

GL: 3 hours Level: 2

Component Summary

The purpose of this Component is to provide the Learners with the skills, knowledge and understanding required to provide basic life support for adult casualties, including the safe use of an automated external defibrillator (AED).

Required Reading

In support of delivering this Component, FutureQuals recognises the use of the following publications as source reference tools:

- First Aid Manual 11th Edition: Written and Authorised by the UK's Leading First Aid Providers, published by DK
- Resuscitation Council UK's Guidelines (current version)

The assessment criteria, additional guidance and assessment tools of this Component have been developed with reference to the concepts and practices detailed in these publications. It is, therefore, recommended that Centres and Learners make use of these publications to prepare for assessment and to further develop knowledge and skills.

Learning Outcomes and Assessment Criteria

Learning Outcome - The Learner will:	Areas Covered:
1. Understand the principles of basic life	The chain of survival
support	Common signs of choking
	Administering CPR
	Alerting the emergency services
	The recovery position
2. Understand the safe use of an	Finding an automated external defibrillator (AED)
automated external defibrillator (AED)	Using an AED
	Safety considerations
3. Be able to provide basic life support	Administering first aid to an adult casualty suffering
for adults in line with current guidelines	from choking
	CPR using a manikin
	Placing a casualty in the recovery position
	Monitoring breathing

Enquiries

Contact Us

Any enquires relating to this qualification should be addressed to:

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Website: https://www.futurequals.com

Feedback

Your feedback is very important to us. We're always open to suggestions for enhancing and improving our services, products and systems.

Please email us at AO@futurequals.com or call us on 01530 836662.

Appendix 1 - FutureQuals Assessment Principles for Basic Life Support Qualifications

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The FutureQuals Assessment Principles for Basic Life Support Qualifications are designed to ensure a consistent approach to the elements of assessment requiring further interpretation or definition.

The assessment principles apply to the following qualification:

- FAQ Level 2 Award in Basic Life Support and Automated External Defibrillation: Adults (RQF)
- 1. These assessment principles must be applied in addition to the generic criteria and regulations outlined in the *FutureQuals Assessment Principles* and the *FutureQuals Instructions for Conducting Controlled Assessments*.
- 2. To ensure there is appropriate support for, and monitoring of, Learners during practical sessions, all qualifications must be delivered in line with the requirements set out in the relevant Centre Requirements.
- 3. Skills and knowledge should be taught and assessed in accordance with currently accepted first aid practice in the United Kingdom as laid down by:
 - the Resuscitation Council (UK)
 - other publications, provided that they are supported by a responsible body of medical opinion
- 4. Where assessments have been externally set by FutureQuals, these must be used. Where evidence-collection tools have been provided by FutureQuals, these must be used, unless prior permission to use an alternative evidence-collection tool has been granted.
- 5. It is a requirement for the Learner to be aware that assessment is taking place.
- 6. The details of the requirements of Tutors and Assessors are set out separately. It is accepted, though, that both roles may be performed by the same person, providing the qualifications and experience requirements for both roles are met.
- 7. FutureQuals maintains a register of all approved Tutors, Assessors, IQAs and other key workforce personnel involved in the delivery of our qualifications. We reserve the right to suspend or remove Tutors, Assessors, IQAs or other approved workforce personnel from our Approved Workforce Register should their status change or information be brought to our attention that confirms they no longer meet the conditions below. This means they may be temporarily or permanently unable to be involved in the delivery or quality assurance of this, and other FutureQuals qualifications.

Tutors/Trainers

Those involved in the training of these qualifications must have knowledge and competency in first aid as well as knowledge and competency to train based on qualifications and experience. An acceptable portfolio must show:

i) Occupational knowledge and competence in first aid – evidenced by:

• Holding a first aid at work qualification/medical registration, as detailed in Appendix A

ii) Knowledge and competency in teaching/training first aid – evidenced by:

 Holding an acceptable teaching/training qualification, as detailed in Appendix B

AND either:

- Providing an acceptable log of teaching first aid within the last three years
 or
- Providing an acceptable record of competently teaching theoretical and practical first aid sessions under the supervision of a suitably qualified Tutor/Assessor

Additionally, it is best practice for Tutors to complete the Resus Council UK Basic Life Support Instructor Course (BLSi).

Assessors

Those involved in the assessment of these qualifications must have knowledge and competency in first aid as well as knowledge and competency to assess based on qualifications and experience. An acceptable portfolio must show:

i. Occupational knowledge and competence in first aid – evidenced by:

 Holding a first aid at work qualification/medical registration, as detailed in Appendix A

ii. Knowledge and competency in assessing first aid – evidenced by:

 Holding an acceptable assessing qualification/CPD Training, as detailed in Appendix B

AND either:

 Providing an acceptable log of first aid assessments conducted within the last three years

or

 Providing an acceptable record of competently assessing theoretical and practical first aid qualifications under the supervision of a suitably qualified Assessor.

Internal Quality Assurance

Those involved in the internal quality assurance of these qualifications (IQAs) must have knowledge and competency in first aid as well as knowledge and competency in internal quality assurance. An acceptable portfolio must show:

i. Occupational knowledge and competence in first aid – evidenced by:

 Holding a first aid at work qualification/medical registration as detailed in Appendix A

ii. Knowledge and competency in internal quality assurance – evidenced by:

 Holding an acceptable internal quality assurance qualification/CPD training as detailed in Appendix C

Internal Quality Assurers must:

- Have knowledge of the requirements of the qualification they are quality assuring at the time any assessment is taking place.
- Have knowledge and understanding of the role of Assessor.
- Visit and observe assessments.
- Carry out other related internal quality assurance.

External Quality Assurance

Those involved in the external quality assurance of these qualifications (EQAs) must have knowledge and competency in first aid as well as knowledge and competency in external quality assurance. An acceptable portfolio must show:

i. Occupational knowledge and competence in first aid – evidenced by:

 Holding a first aid at work qualification/medical registration as detailed in Appendix A

ii. Knowledge and competency in external quality assurance – evidenced by:

 Holding an acceptable external quality assurance qualification as detailed in Appendix D

External Quality Assurers must:

- Have knowledge of the requirements of the qualification they are quality assuring at the time any assessment is taking place.
- Have knowledge and understanding of the roles of Assessor and Internal Quality Assurer.

Appendix A: Occupational Knowledge and Competence in First Aid

All Tutors, Assessors, Internal Quality Assurers and External Quality Assurers must have occupational knowledge and competence in first aid.

This may be evidenced by:

 Holding a qualification issued by an Ofqual/SQA Accreditation/Qualifications Wales/CCEA Regulation recognised Awarding Organisation/Body (or equivalent¹) as follows:

Qualification delivered:	Minimum qualification to be held by the Trainer/Assessor/IQA/EQA:1
FAQ Level 2 Award in Basic Life Support and	First Aid at Work
Automated External Defibrillation: Adults (RQF)	FIIST AIU at WOIK
FAQ Level 2 Award in Basic Life Support and	
Automated External	Paediatric First Aid and First Aid at Work
Defibrillation: Adults, Infants and Children	Paediatric First Aid and First Aid at Work
(RQF)	

Or

• Current registration as a doctor with the General Medical Council (GMC)²

Or

 \bullet Current registration as a nurse with the Nursing and Midwifery Council (NMC) 2

Or

- \bullet Current registration as a paramedic with the Health and Care Professions Council (HCPC) 2
- ¹ If the Trainer/Assessor/IQA/EQA holds a non-regulated first aid qualification, the Awarding Organisation/Body should undertake due diligence to ensure current occupational knowledge and competence.
- ² Registered healthcare professionals must act within their scope of practice and, therefore, have current expertise in first aid to teach/assess the subject.

Appendix B: Acceptable Training/Assessing Qualifications

This list is **not exhaustive** but provides a guide to acceptable training and/or assessing qualifications. Trainers who also assess Learner competence must hold a qualification (or separate qualifications) to enable them to perform both functions.

Qualification	Train	Assess*	
CURRENT QUALIFICATIONS (available for new Trainers/Assessors to undertake):			
Level 3 Award in Education and Training	√	√	
Level 4 Certificate in Education and Training	√	✓	
Level 5 Diploma in Education and Training	√	✓	
Level 3 Award in Teaching and Assessing in First Aid Qualifications (RQF)	✓	✓	
Cert Ed/PGCE/B Ed/M Ed	√	√	
SVQ 3 Learning and Development SCQF Level 8	√	√	
SVQ 4 Learning and Development SCQF Level 9	✓	✓	
TQFE (Teaching Qualification for Further Education)	✓	√	
Planning and Delivering Learning Sessions to Groups SCQF Level 6 (SQA Unit)	√	√	
Planning and Delivering Training sessions to Groups SCQF Level 6 (SQA Unit)	√	√	
SCQF Level 6 Award in Planning and Delivering Learning Sessions to Groups (SQA Accredited)	√	√	
L&D Unit 6 Manage Learning and Development in Groups SCQF Level 8 (SQA Accredited)	√		
L&D Unit 7 Facilitate Individual Learning and Development SCQF Level 8 (SQA Accredited)	√		
L&D Unit 8 Engage and Support Learners in the Learning and Development Process SCQF Level 8 (SQA Accredited)	√		
Carry Out the Assessment Process SCQF Level 7 (SQA Unit)		√	
Level 3 Award in Assessing Competence in the Work Environment		✓	
Level 3 Award in Assessing Vocationally Related Achievement		√	
Level 3 Award in Understanding the Principles and Practices of Assessment		√	
Level 3 Certificate in Assessing Vocational Achievement		√	
L&D Unit 9DI Assess Workplace Competence Using Direct and Indirect Methods SCQF Level 8 (SQA Accredited)		√	
L&D Unit 9D Assess Workplace Competence Using Direct Methods SCQF Level 7 (SQA Accredited)		√	

Other Acceptable Qualifications			
CTLLS/DTLLS	√	✓	
PTLLS with unit 'Principles and Practice of Assessment' (12 credits)	√	√	
Further and Adult Education Teacher's Certificate	√	√	
IHCD Instructional Methods	✓	√	
IHCD Instructor Certificate	√	√	
English National Board 998	√	√	
Nursing mentorship qualifications	✓	√	
NOCN Tutor Assessor Award	✓	√	
S/NVQ level 3 in training and development	√	√	
S/NVQ level 4 in training and development	✓	√	
PDA Developing Teaching Practice in Scotland's Colleges SCQF Level	√	√	
9 (SQA Qualification)			
PDA Teaching Practice in Scotland's Colleges SCQF Level 9 (SQA	✓		
Qualification)			
PTLLS (6 credits)	\checkmark		
Regulated Qualifications based on the Learning and Development	√		
NOS 7 Facilitate Individual			
Learning and Development or NOS 6 Manage Learning and			
Development in Groups			
Training Group A22, B22, C21, C23, C24	\checkmark		
Learning and Teaching – Assessment and Quality Standards SCQF		√	
Level 9 (SQA Unit)			
A1 Assess Candidates Using a Range of Methods or D33 Assess			
Candidates Using Differing Sources of Evidence			
Conduct the Assessment Process SCQF Level 7 (SQA Unit)		√	
A2 Assess Candidate Performance through Observation or D32		√	
Assess Candidate Performance			
Regulated Qualifications based on the Learning and Development		√	
NOS 9 Assess Learner Achievement			

Appendix C: Qualifications Suitable for Internal Quality Assurance

This list is **not exhaustive** but provides a guide to acceptable IQA qualifications:

L&D Unit 11 Internally Monitor and Maintain the Quality of Workplace Assessment SCQF Level 8 (SQA Accredited)

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice

Conduct the Internal Verification Process SCQF Level 8 (SQA Unit)

Regulated Qualifications based on the Learning and Development NOS 11 Internally Monitor and Maintain the Quality of Assessment

V1 Conduct Internal Quality Assurance of the Assessment Process or D34 Internally Verify the Assessment Process

Internally Verify the Assessment Process SCQF Level 8 (SQA Unit)

Appendix D: Qualifications Suitable for External Quality Assurance

This list is **not exhaustive** but provides a guide to acceptable EQA qualifications:

L&D Unit 12 Externally Monitor and Maintain the Quality of Workplace Assessment SCQF Level 9 (SQA Accredited)

Regulated qualifications based on the Learning and Development NOS 12 Externally Monitor and Maintain the Quality of Assessment

Level 4 Award in the External Quality Assurance of Assessment Processes and Practice

Level 4 Certificate in Leading the External Quality Assurance of Assessment Processes and Practice

Conduct External Verification of the Assessment Process SCQF Level 9 (SQA Unit)

V2 Conduct External Quality Assurance of the Assessment Process or D35 Externally Verify the Assessment Process

Externally Verify the Assessment Process SCQF Level 9 (SQA Unit)



FAQ LEVEL 2 AWARD IN

BASIC LIFE SUPPORT AND AUTOMATED EXTERNAL DEFIBRILLATION: ADULTS (RQF)





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