FAQ LEVEL 3 AWARD IN

PATIENT CARE SERVICES: AMBULANCE DRIVING (RQF)

OVERVIEW SPECIFICATION

Qualification Number: **610/3466/6**

Qualification Reference: **APCSADL3**

APCSAD™

FutureQuals®

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v1.2	09.09.24	Assessment Principles	Addition of L5DIT
v1.3	16.01.25	Learner Requirements and Information	Medical requirements added
v1.4	16.02.26	Qualification Resources	Reference to *ERAD® Legal Exemptions Guide* added.
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		Components 1 and 2	• Assessment numbering updated
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v3.1	25.09.26	Front cover	• Cover updated.

Introduction

Introduction to FutureQuals

FutureQuals is a forward-thinking, Learner-centric and customer-focused awarding and end-point assessment organisation committed to excellence.

Our Values

Visionary | Supportive | Innovative | Professional

Our Vision

"We envisage a place in which every Learner achieves their full potential."

Our Mission

"To provide Learners, Centres and Organisations with respected, valued, inclusive and quality-assured qualifications and assessments."

Recognised to offer regulated qualifications in England, Wales, Northern Ireland, and accredited qualifications in Scotland, FutureQuals provide approved Centres with specialist, progressive qualifications.

FutureQuals is recognised to deliver high-quality apprenticeship end-point assessment for employers and training providers in England.

A full list of our qualifications and end-point assessments can be found on our website: https://www.futurequals.com

Introduction to Qualification Specification

Welcome to the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** Overview Qualification Specification.

The aim of this specification is to confirm requirements and provide guidance to our Centres regarding the administration, delivery and assessment of this qualification. It is recommended that you study this specification in detail, becoming fully conversant with the procedures and accompanying documents, including the full qualification specification, which contains detailed Component criteria and assessment information.

Publication Information

Every effort has been made to ensure that the information contained in this document is true and correct at the time of publication. However, FutureQuals products and services are subject to continuous development and improvement. We, therefore, reserve the right to change these products and services from time to time. FutureQuals cannot accept liability for any loss or damage incurred from the use of information in this publication.

Any changes and updates will be documented in the version history of this specification.

Qualification Information

Qualification Title:	FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)
Qualification Level:	3
Qualification Product Code:	APCSADL3
Qualification Number:	610/3466/6
Qualification Type:	RQF
Regulated by:	Ofqual
Apprenticeship Standards:	This qualification is included as a requirement of the following apprenticeship standard: • Ambulance Support Worker (Emergency, Urgent and Non-Urgent) (ST0627)

Purpose and Aims

The purpose of the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** is to provide Learners with the skills, knowledge and understanding required to drive a range of patient care ambulance vehicles under non-emergency conditions, safely and commensurate with patient comfort and vehicle empathy.

- This qualification is designed for road systems subject to UK legislation and covers driver responsibilities, driving legislation, exemptions, reversing and manoeuvring, pre-driving checks and daily inspections, driving procedures, steering techniques and braking, the system of car control, overtaking, safety systems, human factors, adverse conditions, and navigation.
- This qualification is aimed at individuals who work, or intend to work, as an ambulance support worker.

This qualification forms part of the FutureQuals Ambulance Service Driving Suite.

Qualification Size and Registration Length

Minimum credits required to achieve this qualification: **4**

Guided Learning (GL) for this qualification: **35 hours**

Other eligible learning for this qualification: **5 hours**

Total Qualification Time for this qualification (TQT): **40 hours**

Registration Length: **6 months**

Endorsements

The **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** is nationally recognised by NHS ambulance trusts and private ambulance service providers, and the Driver Training Advisory Group (DTAG).

Qualification Fees

Please visit our website for information on registration fees, and applicable assessment resit fees, or to view our *Fees and Pricing Policy*.

Funding Information

The **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** may be eligible for public funding, as determined by the Department for Education (DfE).

For information regarding potential sources of funding, please contact your local funding office.

Qualification Structure - Components, Rules of Combination and Requirements

To achieve the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)**, Learners must meet the Rules of Combination and follow all guidance relating to barred Components and Component order.

Group M - Mandatory Components					
Component Number	**Component Reference**	**Component Name**	**Credit Value**	**GLH**	**Component Level**
1	H/650/9118	Principles of Non-Emergency Ambulance Driving	1	10	3
2	J/650/9119	Non-Emergency Ambulance Driving	3	25	3

Rules of Combination - Learners must achieve all of the Components in *Group M - Mandatory Components.*

Barred Components - There are no barred Components in this qualification; all Components must be achieved.

Component Order - Full details can be found in the full qualification specification.

Qualification Assessment

The purpose of assessment is to ensure that effective learning has taken place and to provide Learners with the opportunity to present evidence demonstrating how they have met the learning outcomes and assessment criteria.

Method of Assessment

The following assessment methods and materials, developed by FutureQuals, must be used for assessment of the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** qualification:

- *Principles of Non-Emergency Ambulance Driving Assessment* (XAMS assessment)
- *FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) Evidence Log*
- *FAQ Level Award in Patient Care Services: Ambulance Driving (RQF) Assessor Guide*
- *FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) Learner Workbook*
- *FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) Learner Workbook Marking Guidance*

Full assessment details can be found within the relevant Component specification of the full qualification specification.

All evidence produced by the Learner must be their own.

Assessment Principles

The **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** qualification must be assessed according to the *FutureQuals Assessment Principles*, the *FutureQuals Non-Emergency Ambulance Driving Assessment Principles*, and the *FAQ Level Award in Patient Care Services: Ambulance Driving (RQF) Assessor Guide*.

FutureQuals will always publish Assessment Principles, whether they have been developed by a Sector Skills Council (SSC) or are FutureQuals' own. The latest version of the generic *FutureQuals Assessment Principles* is available on the FutureQuals website and should be used in conjunction with any qualification-specific assessment principles.

Any assessment principles specific to a qualification will be reproduced in the specification they relate to.

The *FutureQuals Assessment Principles* can be viewed here:
https://www.futurequals.com/assets/AssessmentPrinciples.pdf

The *FutureQuals Non-Emergency Ambulance Driving Assessment Principles* can be found in *Appendix 1 - FutureQuals Non-Emergency Ambulance Driving Assessment Principles.*

Grading

The overall qualification is graded as a Pass or Fail.

Resits

Full details regarding resit attempts can be found in the full qualification specification.

Qualification Resources

Source Reference Tools and Required Reading

In support of delivering the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)**, FutureQuals recognises the use of the current editions of the following publications as source reference tools:

- *The Emergency Ambulance Response Driver's Handbook* - initiated by the Driver Training Advisory Group (DTAG), endorsed by the Association of Ambulance Chief Executives (AACE) and published by Class Professional Publishing*
- *Roadcraft*: *The Police Driver's Handbook*, The Police Foundation - endorsed by the National Police Chiefs' Council (NPCC), Police Scotland, Association of Ambulance Chief Executives (AACE), Driving Road Safety (IAM), College of Policing, Chief Fire Officers Association (CFOA) and the Royal Society for the Prevention of Accidents (RoSPA), and published by The Stationery Office (TSO)
- The Highway Code - *https://www.gov.uk/guidance/the-highway-code* (updated October 2025)

*Centres may use either the 2025 Version 2 edition of The Ambulance Driving Handbook (4th edition), provided the associated corrections are made, or the 2026 Version 2 reprint. Whichever version is used, it must be used alongside the current FutureQuals ERAD® Suite: Legal Exemptions Guide (see details below).

Learning Resources, Assessments and Sample Assessments

In support of delivering this qualification, FutureQuals has created the following resources and sample assessment:

- *FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) Overview Qualification Specification (including the FutureQuals Non-Emergency Ambulance Driving Assessment Principles)*
- *FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) Full Qualification Specification (including the FutureQuals Non-Emergency Ambulance Driving Assessment Principles)*
- *FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) Component 1 Reference Guide*
- *ERAD® Legal Exemptions Guide***
- MCQ Sample Assessment and Mark Scheme - *Principles of Non-Emergency Ambulance Driving Assessment* (XAMS and PDF)
- All externally set assessments, as detailed in *Method of Assessment*

** Centres must use the current version of this guide. It must be treated as the authoritative source for the classification of legal exemptions, associated road traffic legislation and the treatment of exemptions within FutureQuals assessments. Where information in The Ambulance Driving Handbook differs from the guide, Centres must follow the guide.

The Head of Centre (and staff authorised by the HoC) at Centres approved to deliver this qualification will be provided with access to a SharePoint folder containing the full qualification specification, the Evidence Log, the Learner Workbook, and any learning resources.

Please note, a mark and grade will not be produced for sample assessments, and the assessment result has no impact on the Learner's final grade.

Learner Requirements and Information

Entry Requirements

Learners must:

- be 18 years of age (or older) on the first day of teaching.
- possess the right values, behaviours, and attributes appropriate to the role.
- not have any outstanding court cases, prosecutions or pending disciplinary action in any area being brought against them.
- hold a valid full driving license for the class of vehicle being driven for the full duration of the qualification.

In cases where Learners hold a non-UK-issued full driving licence, Centres are responsible for undertaking their own due diligence to ensure that the Learner meets all requirements of current UK legislation.

The Centre is responsible for ensuring that no Learner is accepted on the programme where it is evident the validity period of their full driving licence and/or the validity of the class of vehicle will not expand the full duration of their qualification. Should a Learner's driving licence expire, for whatever reason, the Learner must be placed on a break until such time their driving licence permits them to continue. The qualification must still, however, be completed within the qualification registration period or the Learner withdrawn until such time they can meet the required standards.

There are no formal qualification entry requirements that Learners must complete prior to completing the qualification. Learners will, however, need to have minimum core skills in literacy, numeracy, and ICT to successfully complete the qualification. Initial assessment of minimum core skills may be carried out for all Learners commencing the qualification.

Please note, throughout the delivery of this qualification, Learners may also be referred to as 'Trainees'.

Medical Requirements

Centres are responsible for checking whether Learners have any medical conditions that could have an impact on their ability to drive safely under emergency response conditions. Where there is any doubt, the Centre must seek further advice from the DVLA before any registration or teaching takes place. Learners should not be accepted on any DERADI pathway if they do not meet the Class 2 DVLA medical standards.

Ongoing Requirements

Throughout the qualification, Learners must always act in a professional manner, in accordance with agreed ways of working. Negative attitudes, values and behaviours will not be tolerated and could lead to suspension or withdrawal of registration. Learners must also notify their Tutor/Assessor immediately of any disciplinary actions, outstanding court cases or prosecutions. The Centre must then notify FutureQuals with immediate effect.

Reasonable Adjustments and Special Considerations

We are committed to improving access for Learners with disabilities and other difficulties, without compromising assessment.

Further details are provided in the *Reasonable Adjustments and Special Considerations Policy*, which can be found on the FutureQuals website.

Identification Requirements

It is the Centre's responsibility to confirm the identity of a Learner as part of its registration process, and for any online assessments.

The following are acceptable examples of proof of a Learner's identity:

- a valid passport (any nationality)
- a national identity card issued by an EU country
- a Gibraltar identity card
- a signed UK photocard driving licence
- a valid warrant card issued by HM Forces or the Police
- other photographic ID card, e.g., employee ID card (must be current employer), student ID card or a travel card

Learner Authenticity

It is a regulatory requirement that assessment evidence is authenticated as the work of the named Learner. Therefore, FutureQuals require that a declaration of authenticity is signed by the Learner for each assessment submitted (this includes e-portfolio systems). If an assessment is conducted online through the XAMS Platform, Learners will also be asked to declare that the assessment attempt is their own.

If a Centre uses their own pre-approved version of a FutureQuals Evidence Log, the same information must be captured as in the FutureQuals-issued Evidence Log, i.e., the assessment method, evidence reference, the Assessor's decision (including the signature and date to evidence completion of assessment) and the Learner's declaration of authenticity. The Learner must sign and date the declaration.

Recognition of Prior Learning (RPL)

RPL is not permitted for this qualification.

Requalification

Once awarded, the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** certificate does not expire. However, it is a CPD requirement of the qualification that Learners complete refresher training in line with government guidance, in order to continue in a role involving non-emergency ambulance vehicle driving. Attainment and evidencing of CPD is the responsibility of the Learner and their employer. Evidence of CPD does not need to be provided to FutureQuals, unless requested.

Progression Opportunities

The **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)** can support progression to the following qualification:

- FAQ Level 3 Certificate in Emergency Response Ambulance Driving (RQF) (CERAD™)

The **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) can support progression into the following job role:**

- Ambulance support worker

Centre Requirements and Information

Qualification Delivery Requirements

Resources: Centres must have in place vehicles of appropriate performance and capability which must also meet the requirements as set out in the most current version of the Road Traffic Regulations.

Learner Ratios: The ratio of Learners to Assessors during all driving practical elements must not exceed 3:1, with one Learner driving the vehicle and the other two Learners observing.

Guided Learning Hours in Blocks/Modules: Where training is provided in blocks/modules, these should be no less than 15 hours in total over two days.

Teaching Hours: The teaching requirements for this qualification are based on a 37.5-hour teaching week.

Assessment: Assessment must be carried out as outlined in the Qualification Assessment section of this specification.

Workforce Requirements

In order to deliver, assess and quality assure the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)**, Centres must first have applied for, and received, approval to offer the qualification.

Centres must have in place appropriately experienced and qualified staff. This includes Tutors, Assessors, Invigilators, and Internal Quality Assurers (IQAs). All workforce requirements can be found in *Appendix 1 - FutureQuals Non-Emergency Ambulance Driving Assessment Principles.*

Component Specifications

Component 1: Principles of Non-Emergency Ambulance Driving

Component Reference Number: H/650/9118

Level: 3
Credits: 1
GL: 10 hours

Component Summary

This Component assesses the knowledge and understanding required to prepare, drive and manoeuvre ambulance vehicles under non-emergency conditions, including driver responsibilities, driving legislation, exemptions, reversing and manoeuvring, pre-driving checks and daily inspections, driving procedures, steering techniques and braking, the system of car control, overtaking, safety systems, human factors, and adverse conditions.

Required Reading

In support of delivering this Component, FutureQuals recognises the use of the current edition of the following publications as source reference tools:

- *The Emergency Ambulance Response Driver's Handbook* - initiated by the Driver Training Advisory Group (DTAG), endorsed by the Association of Ambulance Chief Executives (AACE) and published by Class Professional Publishing*
- *Roadcraft*: *The Police Driver's Handbook*, The Police Foundation - endorsed by the National Police Chiefs' Council (NPCC), Police Scotland, Association of Ambulance Chief Executives (AACE), Driving Road Safety (IAM), College of Policing, Chief Fire Officers Association (CFOA) and the Royal Society for the Prevention of Accidents (RoSPA), and published by The Stationery Office (TSO)
- The Highway Code - *https://www.gov.uk/guidance/the-highway-code* (updated October 2025)

*Centres may use either the 2025 Version 2 edition of The Ambulance Driving Handbook (4th edition), provided the associated corrections are made, or the 2026 Version 2 reprint. Whichever version is used, it must be used alongside the current FutureQuals ERAD® Suite: Legal Exemptions Guide.

Learning Outcomes and Assessment Criteria

Learning Outcome - The Learner will:	Areas covered:
1. Understand current driving legislation, regulation and the responsibilities of an ambulance driver	Ambulance driver responsibilities
	Consequences of disregarding legislation and regulation
	Non-emergency exemptions
	Incident management
	Banksman requirements
2. Understand the purpose of completing ambulance vehicle daily inspections and pre-driving checks	Pre-driving inspection legal requirements
	Reasons pre-driving checks
3. Understand procedures for driving on single carriageways, dual carriageways and motorways	Types of roads
	Types of motorways
	Breakdown procedure
	Signage colours
	Highway Code signs
	Highway Code signals
	Highway Code markings
4. Understand the use of an ambulance vehicle's steering, braking, transmission and acceleration systems	Hand positioning and steering techniques
	Tapered braking
	Braking considerations
	Economical diving
	Smooth acceleration
5. Understand the principles of the system of car control	System of car control phases
	Hazard types
	Taking, using and giving information
6. Understand principles of overtaking when driving an ambulance vehicle under non-emergency conditions	Overtaking and passing legal requirements
	Vehicle performance and overtaking
	Non-emergency overtaking considerations
7. Understand how vehicle safety systems aid in maintaining ambulance vehicle stability and control	Skid causes
	ESP and ABS purpose
8. Understand how human factors and actions contribute to becoming a better driver	Human factor risks
	Managing stress, conflict, fatigue, and distraction
9. Understand how human factors and actions contribute to becoming a better driver	Preparation requirements for driving the hours of darkness
	Dealing with dazzle
	Driving in a range of weather conditions

Component 2: Non-Emergency Ambulance Driving

Component Reference Number: J/650/9119

Level: 3
Credits: 3
GL: 25 hours

Component Summary

This Component assesses the knowledge, skills and understanding required to drive a range of patient care ambulance vehicles under non-emergency response conditions.

This Component assesses the knowledge and understanding required to prepare, drive and manoeuvre ambulance vehicles under non-emergency conditions.

Required Reading

In support of delivering this Component, FutureQuals recognises the use of the current edition of the following publications as source reference tools:

- *The Emergency Ambulance Response Driver's Handbook* - initiated by the Driver Training Advisory Group (DTAG), endorsed by the Association of Ambulance Chief Executives (AACE) and published by Class Professional Publishing*
- *Roadcraft*: *The Police Driver's Handbook*, The Police Foundation - endorsed by the National Police Chiefs' Council (NPCC), Police Scotland, Association of Ambulance Chief Executives (AACE), Driving Road Safety (IAM), College of Policing, Chief Fire Officers Association (CFOA) and the Royal Society for the Prevention of Accidents (RoSPA), and published by The Stationery Office (TSO)
- The Highway Code - *https://www.gov.uk/guidance/the-highway-code* (updated October 2025)

*Centres may use either the 2025 Version 2 edition of The Ambulance Driving Handbook (4th edition), provided the associated corrections are made, or the 2026 Version 2 reprint. Whichever version is used, it must be used alongside the current FutureQuals ERAD® Suite: Legal Exemptions Guide.

Learning Outcomes and Assessment Criteria

Learning Outcome - the Learner will:	Areas covered:
1. Be able to comply with current legislation and driving regulations at all times	Complying with The Highway Code
	Legislation and driving regulations compliance
2. Be able to carry out pre-driving checks and inspections	Ambulance vehicle daily inspections
	Pre-driving checks
	Vehicle checks and defects documentation
3. Be able to implement procedures when driving on multi-lane carriageways	Anticipate other vehicles' speed
	Anticipating other drivers' actions and behaviours
	Joining and exiting multi-lane carriageways
	Driving on multi-lane carriageways
4. Be able to use ambulance vehicle controls	Vehicle position steering techniques
	Braking for passenger safety and vehicle stability
	Tapered braking
	Economical driving
	Using acceleration sense
5. Be able to approach and negotiate hazards	Negotiating hazards
	Negotiating corners and bends
6. Be able to overtake when driving an ambulance vehicle under non-emergency conditions	Identifying opportunities for overtaking
	Overtaking vehicles
7. Be able to safely reverse, manoeuvre and position an ambulance vehicle using forward and reverse gears	Acting as a banksman
	Following banksman directions
	Reversing, manoeuvring, and positioning
8. Be able to manage situations and human factors	Behavioural changes of other drivers
	Managing stress and conflict
	Managing in-vehicle distractions
9. Be able to navigate under non-emergency ambulance driving conditions	Giving directional information
	Applying directional information
	Using navigational aids

Enquiries

Contact Us

Any enquiries relating to this qualification should be addressed to:

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EMP House
Telford Way
Coalville
Leicestershire
LE67 3HE

Tel: **01530 836662**

E-mail: AO@futurequals.com
Website: https://www.futurequals.com

Data Protection

FutureQuals take the protection of data seriously. Please see our *Data Protection Policy* which complies with the current legislation on data protection and can be found on our website.

Conflict of Interest

For details regarding conflict of interests, see the FutureQuals *Conflict of Interest Policy*, which can be found on our website.

Appeals

Approved Centres must have an appeals policy in place to support and manage Learners who wish to appeal against their assessment decisions. Appeals may relate to assessment decisions being incorrect or assessment not being conducted fairly.

If Learners remain dissatisfied with the outcomes following the completion of the Centre's appeals procedure, they should contact FutureQuals directly.

Feedback

Your feedback is very important to us. We're always open to suggestions for enhancing and improving our services, products and systems.

Please email us at AO@futurequals.com or call us on 01530 836662.

Complaints

FutureQuals aims to constantly monitor the levels of service provided and report on performance indicators on a regular basis. We will endeavour to be open about the levels of service we aim to offer to all our customers.

However, if we fall short of expectations or our own standards, we want to give the opportunity for those affected to provide feedback so we can put things right. Approved Centres must, therefore, have a complaints policy in place to support and manage Learners who wish to make a complaint.

If a Learner remains dissatisfied with the outcomes following the completion of the Centre's complaints procedure, they should then follow the FutureQuals *Complaints Policy*, which can be found on our website.

Dealing with Malpractice and Maladministration

For details regarding malpractice and maladministration, please see the FutureQuals *Malpractice and Maladministration Policy*, which can be found on our website.

Key FutureQuals Documents

The following key documents can also be found on our website:

- *Bribery and Corruption Policy*
- *Centre Guide*
- *Enquiries about Results and Appeals Policy*
- *Fees and Pricing Policy*
- *Instructions for Conducting Controlled Assessments*
- *Public Interest Disclosure (Whistle-blowing) External Policy*
- *Contributory/Signatory Form*
- *QMIS User Guide*
- *XAMS Centre User Guide*

Our *Centre Assessment Standards Scrutiny* can be accessed and downloaded via the link on the QMIS homepage.

Appendix 1 - FutureQuals Non-Emergency Ambulance Driving Assessment Principles

v1.0 February 2024

The *FutureQuals Non-Emergency Response Ambulance Driving Assessment Principles* are designed to ensure a consistent approach to the elements of assessment requiring further interpretation or definition.

The assessment principles apply to the Components that assess occupational knowledge and occupational competence in the **FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF)**.

1. These assessment principles must be applied in addition to the generic criteria and regulations outlined in the *FutureQuals Assessment Principles*.

2. To ensure there is appropriate support for, and monitoring of, Learners during practical sessions, Component 2 must be delivered in line with the requirements as set out in the Component 2 specification.

3. The assessment methods required for both knowledge-based and competency-based criteria are listed in the relevant Components specification. Where assessments have been externally set by FutureQuals, these must be used. Where evidence-collection tools have been provided by FutureQuals, these must be used, unless prior permission to use an alternative evidence-collection tool has been granted.

4. All formal assessment, both internally and externally set, of Learner performance contributing to the achievement of this qualification must comply with the conditions set out in the *FutureQuals Instructions for Conducting Controlled Assessments.*

5. It is a requirement for the Learner to be aware that assessment is taking place.

6. Competency-based assessment must take place in a real-life working environment. The use of simulation is only permitted when undertaking reversing manoeuvres where exact facilities cannot be utilised safely.

7. All assessment for Component 2 must be carried out in the vehicle type the Learner is licensed to drive and has undertaken their training in.

8. Assessment decisions must be made by a currently, and occupationally, competent Assessor (defined below).

9. Expert witnesses are not permitted for this qualification.

10. The details of the requirements of Tutors and Assessors are set out separately. It is accepted, though, that both roles may be performed by the same person, providing the qualifications and experience requirements for both roles are met. However, the Final Independent Driving Assessment must be conducted by an Independent Assessor (Final Examiner).

11. FutureQuals maintains a register of all approved Tutors, Assessors, IQAs and other key workforce personnel involved in the delivery of our qualifications. We reserve the right to suspend or remove Tutors, Assessors, IQAs or other approved workforce personnel from our Approved Workforce Register should their status change or information be brought to our attention that confirms they no longer meet the conditions below. This means they may be temporarily or permanently unable to be involved in the delivery or quality assurance of this, and other FutureQuals qualifications.

Tutor Requirements

1. Tutors must be currently occupationally competent and hold as a minimum the Level 3 Award in Education and Training or equivalent or above. Tutors not currently qualified must be registered and actively working towards a teaching qualification or acceptable equivalent as listed in the assessment principles below and be mentored by a suitably qualified Tutor. Tutors working towards their teaching qualification must achieve this within two years.

2. Occupational competence can be evidenced by Tutors holding one of the following:

    - Approved Driving Instructor (ADI) + Fleet
    - Approved Driving Instructor (ADI) + ROSPA Gold or higher
    - Approved Driving Instructor (ADI) + IAM
    - Approved Driving Instructor (ADI) + J/615/1158 Routine Ambulance Demonstration Driving (Component 1 of L4DERADI®)
    - Occupationally competent in driving a Passenger Carrying Vehicle (PCV)
    - Or one of the recognised legacy qualifications.

For any training that takes place in a Class 2 vehicle, the Tutor must have held a Category B full Licence for three years or more and ADI.

3. Tutors must have the legal right to teach the FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) and possess the appropriate values, behaviours and attributes relevant to the qualification.

4. Tutors must not have any outstanding court cases, prosecutions or pending disciplinary action in any area being brought against them.

5. Tutors not currently qualified must be registered and actively working towards a teaching qualification or acceptable equivalent as listed in the assessment principles and be mentored by a suitably qualified tutor. Tutors working towards their teaching qualification must achieve this within two years.

Assessor Requirements

1. All assessments must be carried out, unless otherwise specified, by a currently occupationally competent Assessor who is qualified to make assessment decisions.

2. Assessors must hold a recognised assessor qualification. This should be the Level 3 Award in Assessing Competence in the Work Environment or higher. Assessors holding the A1 or D32/33 legacy qualifications are not required to re- qualify. (Applicants can be accepted as a minimum being registered and actively working towards. It is expected that registered learners are fully qualified within 2 years.)

3. In addition, Assessors must also have the required full licence type/ADI to deliver/assess the FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF).

4. Assessors must have the legal right to assess the FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) and possess the appropriate values, behaviours and attributes relevant to the qualification.

5. Assessors must not have any outstanding court cases, prosecutions or pending disciplinary action in any area being brought against them.

6. Trainee Assessors will need to have all of their assessment decisions countersigned by a fully qualified Assessor.

Independent Assessor (Final Examiner) Requirements

1. Independent Assessors are allocated by the Centre and must meet all the Independent Assessor requirements.

2. Independent Assessors must be currently occupationally competent and qualified to make assessment decisions.

3. In addition, Independent Assessors must also have the required full licence type/ADI to deliver/assess the FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF).

4. Independent Assessors must have the legal right to assess the FAQ Level 3 Award in Patient Care Services: Ambulance Driving (RQF) and possess the appropriate values, behaviours and attributes relevant to the qualification.

5. Independent Assessors must not have any outstanding court cases, prosecutions or pending disciplinary action in any area being brought against them.

6. The Independent Assessor must not have taught or assessed the Learner for any of the competence-based criteria, including the 25 guided learning hours requirement of practical training detailed in Component 2.

7. Trainee Assessors cannot perform the role of Independent Assessor, unless there is a fully qualified Staff Tutor/Assessor present in the vehicle during the Final Independent Driving Assessment who signs to confirm their presence and countersigns the assessment decision. The Staff Tutor/Assessor must also meet the Independent Assessor (Final Examiner) requirements for both the Learner and the Trainee Assessor.

Invigilator Requirements

1. Externally set, marked and quality-assured assessments must be invigilated by a suitably competent Invigilator.

2. Assessments taken under controlled assessment conditions must be invigilated by a suitably competent Invigilator.

3. Invigilators must appear on their Centre's skills matrix and have received standardisation training prior to any invigilation duties.

4. Invigilators must adhere to all requirements set out in the *FutureQuals Instructions for Conducting Controlled Assessments.*

Internal Quality Assurer (IQA) Requirements

1. Internal Quality Assurers (IQAs) must be currently occupationally competent.

2. IQAs must hold either the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice, or the Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice, depending on the role of the individual. IQAs holding the V1 or D34 legacy qualifications are not required to requalify (applicants can be accepted as a minimum being registered and actively working towards. It is expected that registered Learners are fully qualified within 2 years).

3. IQAs must not have any outstanding court cases, prosecutions or pending disciplinary action in any area being brought against them.

4. Trainee IQAs registered for, and actively working towards, a recognised internal quality assurance qualification can also meet the minimum IQA requirements, providing all other IQA requirements are met. However, internal quality assurance qualifications must be achieved within one year of registration and, during this time, trainee IQAs will need to have all their verification decisions countersigned by a currently occupationally competent, fully qualified IQA (as outlined above), approved by FutureQuals.

External Quality Assurer (EQA) Requirements

1. External Quality Assurers (EQAs) must be currently occupationally competent.

2. EQAs must hold either the Level 4 Award in the External Quality Assurance of Assessment Processes and Practice, or the Level 4 Certificate in Leading the External Quality Assurance of Assessment Processes and Practice, depending on the role of the individual. EQAs holding the V2 or D35 legacy qualifications are not required to requalify (applicants can be accepted as a minimum being registered and actively working towards. It is expected that registered learners are fully qualified within 2 years).

3. EQAs must not have any outstanding court cases, prosecutions or pending disciplinary action in any area being brought against them.

4. Trainee EQAs registered for, and actively working towards, a recognised external quality assurance qualification can also meet the minimum EQA requirements, providing all other EQA requirements are met. However, external quality assurance qualifications must be achieved within one year of registration and, during this time, trainee EQAs will need to have all their verification decisions countersigned by a currently occupationally competent, fully qualified EQA (as outlined above), approved by FutureQuals.

Acceptable Teaching/Training Qualifications

Please note:

While these lists serve as a guide to acceptable teaching and training qualifications, they are not exhaustive. For qualifications not included in the provided lists, Centres must conduct due diligence to substantiate their equivalence. The Centre's EQA(s) or FutureQuals may request records of this due diligence, which should encompass comprehensive evidence, including the qualification title, content, transcript covering relevant learning outcomes and criteria, and proof of successful achievement.

Level 3 Teaching Qualifications: Acceptable Equivalents
CIPD Certificate in Training Practice - Level 3
City & Guilds 7307 Certificate in Teaching Adult Learners
City & Guilds 7407 Certificate in Teaching Adult Learners
City and Guilds 7306 Further and Adult Education Teachers Certificate
City & Guilds L3 Certificate for Learning Support Practitioners
City & Guilds L3 Certificate in Learning & Development
City & Guilds L3 Certificate in Supporting Learning
ENB 998: Teaching and Assessing in Clinical Practice
FETC Stage 1/2/3 Level 4
Generic Certificates in Education (Cert.Eds.), Post Graduate Certificates in Education (PGCEs) or equivalent from English HEIs

IHCD Ambulance Aid/Clinical Tutor qualification
IHCD Ambulance Driving Tutor qualification
L3 Award in Education and Training
L3/L4 Preparing to Teach in the Lifelong Learning Sector (PTLLS 12 Credits)
L3/L4 Certificate in Teaching in the Lifelong Learning Sector (CTLLS)
L4 Certificate in Education & Training
L4/L5 Diploma in Teaching in the Lifelong Learning Sector (DTLLS)
L5 Diploma in Teaching
L5 Diploma in Education & Training
Nursing & Paramedic Mentorship Qualifications
NVQ Level 3 Direct Training and Support
NVQ Level 3 in Learning and Development
NVQ Level 3 Training and Development
NVQ Level 4 Co-ordination of Learning & Development Provision
NVQ Level 4 in Learning and Development
NVQ Level 4 in Training and Development
OCR L3 Certificate in Learning & Development
Pearson/EDI/BTEC L3 Certificate in Learning & Development
Pearson/EDI/BTEC Level 3 Certificate in Educational Principles and Practice
Pearson/EDI/BTEC Professional Certificate In Instructional Techniques - Level 4

FAQ LEVEL 3 AWARD IN

PATIENT CARE SERVICES: AMBULANCE DRIVING (RQF)

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