ASSOCIATE AMBULANCE PRACTITIONER
Apprenticeship Standard Guide

Level: 4
Duration: 12 to 18 months
Maximum Funding: £15,000.00

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Associate Ambulance Practitioner – Apprenticeship

Job Profile

The Associate Ambulance Practitioner (AAP) works as part of the wider Emergency & Urgent Care setting, having direct contact with service users or others, providing high quality and compassionate care. Day to day duties and tasks for an AAP would involve working as part of an ambulance crew responding to emergency (999) & urgent calls providing emergency and urgent assistance, driving safely and progressively at high speed.

The AAP will assess, treat and manage service users at the scene or assist with non-conveyance or onward referral if appropriate, reducing the need for hospital admission. Other tasks involve working closely with other emergency services and the wider NHS. Tasks of an AAP will include evaluating different approaches to solving problems, communicating those results accurately and reliably, with structured and coherent arguments.

AAP’s work at a level above that of Healthcare Support Workers and have knowledge of the underlying concepts and associated principles within their area of study, including the ability to evaluate and interpret these. They will have the qualities and transferable skills necessary for employment, exercising some personal responsibility. AAP’s will undertake further annual training and develop new skills within a structured and managed environment when employment is secured. The AAP will work under the supervision of a Registered Practitioner in accordance with Regulatory policies and procedures for an initial probationary period of 20 weeks.

After successful completion the AAP will be accountable for their own actions, operating within their own scope of practice, and will work alongside professional colleagues of higher or lower grades.

Values and Behaviours

An Associate Ambulance Practitioner will demonstrate the following qualities and behaviours:

**Patient Centred** - Be professional and passionate about the emergency and urgent care services; have a commitment to quality and care for service users and their relatives, a positive attitude in helping to improve patient care/experience, learning from successes and mistakes in line with the NHS Constitution.

**Dignity & Respect for all** - Show understanding and be respectful of all service users, carers and all those who the AAP come into contact with. The AAP will promote equality of opportunity and celebrate diversity, demonstrating high standards of behaviour and conduct with honesty and openness at all times.

**Teamwork** - Work closely and collaboratively with others of all levels in an open/honest and supportive way, acting in the best interest of the service users and others. Promoting
teambouk and taking a genuine interest in those whom we work with, offering support and
guidance when it is needed. Inspire each other to work together to create better services.

**Care & Compassion** - Deliver a first class service which is responsive to individual needs,
recognising and celebrating good performance, striving to maintain a positive, safe, caring
and compassionate working environment for all. Ensure that compassion is central to the
care provided with humanity and kindness.

**Effective Communication** - Be open and honest with individuals choosing the most
appropriate way of communicating, using everyday language, avoiding jargon. Respect
confidentiality and personal information about service users and others.

**Competence** - Be personally responsible for own learning and development. Engage with
advancing technologies, maximising learning opportunities. Encourage and support others
in their personal development to increase and maintain high levels of competency.

**Entry Requirements**

Entry will be determined by employers and will include behavioural recruitment to support
organisational values; interview; fitness test; 18 years+; Full GB driving licence.

**Knowledge and Skills**

The AAP will have the following knowledge, skills and understanding:

- How the AAP role engages in supporting the organisation in delivering high quality
care and meeting its targets.
- How to develop and use a personal and professional development plan including the
importance of reflective practice.
- How to communicate effectively, including writing clear, concise information.
- The importance of health, safety and dynamic risk assessments.
- How to report incidents, near misses and follow the correct processes to promote
health and safety at work.
- The organisation’s safeguarding procedures and to protect individuals and groups
including referral through the appropriate routes.
- How to promote person centred approaches and know how to work and adhere to
relevant codes of practice and ethics.
- How to practice and follow information governance by understanding data
protection, Caldicott regulations and other legislation.
- How to follow policies and procedures in relation to infection prevention & control.
The importance of treating patients and their carers with privacy and dignity.
Learner Journey

Qualifications and Duration

<table>
<thead>
<tr>
<th>Phase / Qualification</th>
<th>Duration (Weeks)</th>
<th>Duration (Months)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 4 Diploma for Associate Ambulance Practitioners</td>
<td>14</td>
<td>3.5</td>
<td>26</td>
</tr>
<tr>
<td>Level 3 Certificate in Emergency Response Ambulance Driving</td>
<td>4</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>Practice Placement – 750Hours</td>
<td>20</td>
<td>5</td>
<td>37</td>
</tr>
<tr>
<td>Post Qualification Consolidation</td>
<td>16</td>
<td>4</td>
<td>30</td>
</tr>
<tr>
<td>Total</td>
<td>54</td>
<td>13.5</td>
<td>100</td>
</tr>
</tbody>
</table>

At month 13 the apprentice will be deemed ready by an agreement with a mentor to undertake the end-point assessment (EPA), which utilises a range of assessment methods covering a complex set of skills, knowledge, values & behaviours. The assessments will be undertaken by an approved independent Assessment Organisation.

Assessment Gateway

At the point of the apprentice successfully completing the mandatory qualifications and the required 20 weeks (750hrs) practice placement, they will undertake a period of 16 weeks post qualification consolidation. During this consolidation period, the apprentice will undertake a number of clinical supervision & facilitation shifts, (determined by the employer) with a Practice Placement Educator (mentor), who must hold a minimum Level 5 mentorship qualification and be occupationally competent at the same level or higher in the emergency & urgent care setting. During these clinical supervision & facilitation shifts, both the mentor & apprentice will professionally discuss their readiness. Once an agreement has been reached, the apprentice will be put forward to undertake the end-point assessment around month 13.
End-Point Assessment

The End-Point Assessment assesses the knowledge, skills and understanding the apprentice has gained during their training and completion of qualifications.

The following areas will be assessed as part of the End-Point Assessment:

### Evidence Portfolio and Interview

**Core Skills, Knowledge, Values & Behaviours**

This area will cover 5 of 15 standards from the Care Certificate

- **Patient Centred** - Professional, Passionate, Commitment about the emergency and urgent care services.
- **Dignity & Respect** - Openness & honesty, while promoting equality and celebrates diversity.
- **Care & Compassion** – maintains a positive, safe, caring and compassionate working environment.

Grading will be: Pass, Merit or Distinction

### Objective Structured Clinical Examinations

**Patient Assessment & Measurements**

Conscious patient - following a stepwise approach, undertaking physiological measurements using appropriate equipment in a safe and effective manner; making appropriate changes or recommendations to the treatment plan within their scope of practice. Objective Structured Clinical Examination (OSCE)

**Intermediate Life Support & assisting the practitioner**

*Adult Life Support* - perform intermediate life support, assisting the practitioner in preparing for one of the following: advanced airway management (Intubation) and Intravenous Cannulation (IV) or Intraosseous (IO) (OSCE)

Grading will be: Competent / Deferred

### Situational Judgement Test

**Safeguarding & Capacity**


Grading will be: Pass, Merit or Distinction

### Multiple Choice Examination

**Driving**

*Traffic Signs pictorial assessment paper* – 24 Traffic signs out of 120

Grading will be: Pass, Merit or Distinction
Grading & Weighting

<table>
<thead>
<tr>
<th>Grading</th>
<th>Fail</th>
<th>Pass</th>
<th>Merit</th>
<th>Distinction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weighting</td>
<td>39%</td>
<td>40% - 59%</td>
<td>60% - 69%</td>
<td>70%+</td>
</tr>
<tr>
<td>Competent</td>
<td>70%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred</td>
<td>&lt;40%</td>
<td></td>
<td></td>
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For those assessment areas where a grading & weighting is applied will follow the format above. For those assessment areas where a grading & weighting exemption is applied, the assessment decision of competent will mean distinction and 70% will be awarded. A deferral will mean a fail and 39% will be awarded. In order for the apprentice to achieve a successful overall assessment grade (as detailed below), no assessment decision of Fail and/or Deferred shall apply.

Overall Assessment Grade

The overall assessment grade will be determined by the mean average of the assessment areas against the grading & weighting table

<table>
<thead>
<tr>
<th>Overall Assessment Grade</th>
<th>Core Skills, Knowledge, Values &amp; Behaviours</th>
<th>Patient Assessment</th>
<th>Intermediate Life Support</th>
<th>Safeguarding &amp; Capacity</th>
<th>Driving</th>
<th>Total</th>
<th>% Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fail</td>
<td>35%</td>
<td>70%</td>
<td>70%</td>
<td>67%</td>
<td>68%</td>
<td>310</td>
<td>62%</td>
</tr>
<tr>
<td>Pass</td>
<td>40%</td>
<td>70%</td>
<td>70%</td>
<td>50%</td>
<td>60%</td>
<td>290</td>
<td>58%</td>
</tr>
<tr>
<td>Merit</td>
<td>55%</td>
<td>70%</td>
<td>70%</td>
<td>69%</td>
<td>57%</td>
<td>321</td>
<td>64%</td>
</tr>
<tr>
<td>Distinction</td>
<td>89%</td>
<td>70%</td>
<td>70%</td>
<td>58%</td>
<td>94%</td>
<td>381</td>
<td>76%</td>
</tr>
</tbody>
</table>

All 5 areas of assessment must individually meet or exceed the required pass mark standard of 40%, in order to achieve the Apprenticeship Standard. The overall average assessment grade will determine the grading and weighting applied, unless any area of assessment is <40%, in such cases this will result in a fail.

Certification

Upon successful completion of the EPA, the independent assessor will inform FutureQuals/FutureAssess. FutureQuals/FutureAssess will then contact the SFA who will issue the apprenticeship certificate.

Progression

Health & Care Professionals Council (HCPC) Registered Paramedic.
FutureQuals/FutureAssess - assessment services

- Valid Assessments services including online approaches
- Expert advice and guidance for both providers and employers on best approach for on programme learning
- Reviewing processes to aid the evidence gathering and placements
- Consultancy approach with training providers to meet standards and assessment plans
- Planning and delivery of the assessment service with an agreed location or *assessment centre
- Guidance for standardisations, internal audits as required
- Share best practices and assist learning processes you have
- Support of coverage of learning areas required to meet the standards and assessment plan
- Full scheduling services
- Data collation and sharing with all stakeholders involved
- Record completion and supporting the evidence requirements processes with a number of suitable services such as online portfolios and developed evidence log books for qualifications
- Functional Skills English and Maths to support the apprenticeship

*contact us if you are looking to become an assessment centre or looking to offer Functional skills.

Our role in end point assessments

We will, in line with the assessment plan:

- Completely design and development the content of the end-point assessment. For example, test questions, project topics or interview scripts.
- Provide supporting processes and information systems to check and verify that the apprentice has completed any prerequisites to endpoint assessment, including any mandatory qualifications
- Provide the application and conduct any end-point assessment of apprentices to the standard requested
- Provide totally fair and objective quality assurance of the end-point assessments and grading processes
- Ensuring all parties adhere to the external quality assurance arrangements that are in place for standards
- Provide you with the evidence that end-point assessment is synoptic and independent
- Identify when the apprentice has passed the end-point assessment and record appropriately within our secure information system
- Apply for the apprenticeship certificate on your behalf
Additional information

Our EPA approval number is: EPA0057

Contact

For further information and support, please contact:

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Website: www.futurequals.com